

RECORD OF PROCEEDINGS

Hugo, Colorado

August 11, 2026, 6:00 PM

Hugo Town Hall Board Room

The regular meeting of the Board of Trustees, Town of Hugo, Colorado was called to order on August 11, 2026, at 6:03 P.M. by Mayor Emmerling. The Pledge of Allegiance to the United States Flag was recited in unison. The following Trustees answered roll call: Trustee Boyd, Trustee Piper, Trustee Emmerling, Trustee Thelen, Trustee Ehlers and Trustee Mohan. Mayor Emmerling declared that there was a quorum of the Board present for the transaction of business.

Staff present at this meeting were Clerk Administrator Lancaster.

Guests present were Zach Shoenfeld, Kevin Stansbury, Troy McCue, Carl Dutro, Terry Graham, Derek Isom, Stacey Pythian, Brian Parmer, April Hollowell, and via Zoom Stephanie Zwick, Scott Barber, Valinda Eberley, Victor Martinez, Peter Huisman and Scott Thomas.

A motion was made by Trustee Emmerling and a second was made by Trustee Mohan to approve the agenda with the addition of 7.9 GMS CDBG Draw Dated August 2026. THE MOTION CARRIED UNANIMOUSLY.

Scott Thomas and Peter Huisman with Colorado Rural Water Association (CRWA) reviewed the state Backflow Prevention and Cross-Connection Control (BPCCC) Program and compliance and the Town's violations on the 2025 Sanitary Survey in regard to the BPCCC Program. Resurveying was done because the sanitary survey identified many businesses were not inventoried. They stated that the program has been in effect since 2016 and the Town of Hugo has not been properly following the rule as is defined in the 2025 Sanitary Survey. The Town's Operator of Responsible Charge (ORC) is responsible for implementation of the BPCCC Program. Scott will present the rate study at the September meeting.

PUBLIC COMMENT:

Stacey Pythian stated that she has the backflow test scheduled for tomorrow for her building. She is still working on having the device installed at the RV Park. It will be more difficult.

Carl Dutro suggested that when we do water restrictions in the future, we give businesses and residents with sprinkler systems earlier watering times. The evaporation rate is lower early morning. He foresees water restrictions ongoing for years.

Terry Graham suggested we include more information in the Backflow letters.

GUEST REPORTS:

Kevin Stansbury with Lincoln Community Health presented the monthly report highlighting the Denim & Diamonds Gala on September 26, 2026, Lincoln Health submitted their application through Colorado's Rural Health Transformation Program, thanked East Central BOCES for including Lincoln Health in its Connected Communities: Modernizing Rural Access Across Eastern Colorado grant application, Lincoln Health has cared for patients from 43 of Colorado's 64 counties in the emergency room, board-certified neurologist Dr. Kakkar is seeing patients at the Specialty Clinic, and that the Farm Bill is tied up in the AG committee.

Troy McCue with Lincoln County Economic Development presented the monthly report highlighting Strutt Your Mutt September 26 at the kickoff of the Hugo Fall Festival, attendance and programming at Rural Philanthropy Days, Opportunity Zone 2.0 of which part of Lincoln County is in the map, the Hugo Main Street Board Retreat on August 17, possible new housing, the Wellness Center will be the next Hugo business highlighted, he sat in on a commissioners meeting that discussed the next steps of the Hugo RP Roundhouse, SBDC is still in transition, the Wonder View Tower continues to make progress, and Sentinel Clean Power in Karval will be approaching the County Commissioners soon, and reviewed the Value Ticker.

Zach Schoenfeld, the Chairman for the Hugo Housing Authority gave an update reviewing that Mike McKenzie has been hired to train the new business manager Lisa Geyer on bringing the Housing Authority into compliance with their paperwork. They have been out of compliance since 2024 and are almost back into compliance. They need to be in full compliance before they can ask the Town for a possible grant partnership. They have been in compliance with water restrictions for about two weeks and would like to have more watering time if possible.

ACTION ITEMS:

Willdan answered questions about their Code Enforcement Services submittal. A motion was made by Trustee Piper and a second was made by Trustee Mohan to move forward with the hiring process of Willdan for code enforcement services. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Emmerling and a second was made by Trustee Mohan to approve Ordinance 303, an Ordinance of the Board of Trustees of the Town of Hugo, Colorado Repealing Ordinance No. 176, Regarding the Storage, Collection and Disposal of Garbage, Refuse and Junk. THE MOTION CARRIED UNANIMOUSLY.

Discussion was had about the safety of kids playing on a hard football field. Direction was given to the Clerk Administrator to speak with the school about the football field.

A motion was made by Trustee Thelen and a second was made by Trustee Mohan to open a Culture and Recreation bank account at High Plains Bank with the authorized signers to be Clerk Administrator Sara Lancaster, Mayor Kara Emmerling and Mayor Pro Tem Andy Piper. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Mohan and a second was made by Trustee Piper to approve the Hollowell, Hollowell, Hollowell, Lyons LLC DBA Plains Bar Liquor License renewal application. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Piper and a second was made by Trustee Emmerling to approve the amended February 9, 2026, minutes, July 9, 2026, minutes and July 20, 2026, minutes. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Mohan and a second was made by Trustee Emmerling to accept the July financial report. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Thelen and a second was made by Trustee Mohan to approve the GMS sewer draw dated August, 2026. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Emmerling and a second was made by Trustee Ehlers to approve the GMS CDBG draw dated August, 2026. THE MOTION CARRIED UNANIMOUSLY.

OLD BUSINESS:

We have a Board Retreat with Colorado Main Street on August 17 from 4pm-6pm. This meeting will determine whether we can move forward with the program. Kara will be attending as the Town Board liaison. Any other Board member and the community are welcome to attend.
The trash ordinance was passed at this meeting. We will work with Willdan on other ordinance updates. Clerk Administrator Lancaster will take the ideas presented for the strategic and work on draft. Strategic Plan ideas were discussed. Clerk Administrator Lancaster will work on a draft.

STAFF REPORTS:

There were no comments on the Maintenance Supervisor’s report.
Clerk Administrator Lancaster reviewed the Clerk Administrator report and reported that the photo radar is currently tracking that 85% of vehicles are driving 35mph.

MAYOR AND TRUSTEE REPORTS:

Mayor Emmerling thanked Lincoln County Tourism for the \$7,250 donation towards the new playground equipment. She is concerned about the misuse of electric bikes and scooters around town.
Trustee Piper asked who is responsible for cleaning the community room and stated that we need to make sure it is being cleaned. He also discussed the length and day of the next meeting.

The Meeting was adjourned.

Kara Emmerling, Mayor

ATTEST:

Sara Lancaster, Town Clerk Administrator