

BOARD OF TRUSTEES
TOWN OF HUGO, COLORADO
September 16, 2026
Hugo Board Room 522 2nd Ave 6:00 PM

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL AND ESTABLISHMENT OF A QUORUM**
- 4. ADOPTION OF THE AGENDA**
- 5. PUBLIC COMMENT:** Individuals may address the board during Public Comment. Items of a personal nature may not be discussed; personnel-related matters shall be directed through the appropriate chain of command. Please sign in prior to the meeting. Neither board members nor town staff should be expected to engage in discussions or debate with any speaker. The board may direct staff to follow up with certain matters. Out of respect for the board and others in attendance, please limit your comments to three (3) minutes or less.
- 6. GUEST REPORTS**
 - 6.1** Lincoln Community Health Report
 - 6.2** Lincoln County Economic Development Report
- 7. ACTION ITEMS**
 - 7.1 Well Pump Replacements:** Review of RFP with presentation and possible Board direction or action.
 - 7.2 Operator in Responsible Charge (ORC):** Review of RFP with presentation and possible Board direction or action.
 - 7.3 Resolution 2026-12:** A Resolution of the Board of Trustees of the Town of Hugo, Colorado approving an Agreement with Wolf Compliance Consulting, LLC for ORC Operations and Utilities Director.
 - 7.4 Town Hall Shop Insulation:** Review of RFP with presentation and possible Board direction or action.
 - 7.5 Code Enforcement:** Review Willdan contract and possible Board direction or action.
 - 7.6 Resolution 2026-10:** A Resolution of the Board of Trustees of the Town of Hugo, Colorado Accepting the Completion of the Sanitary Sewer Collection System Improvements - 2023.
 - 7.7 Resolution 2026-11:** A Resolution of the Board of Trustees of the Town of Hugo, Colorado to Acknowledge Support to Become an Official Main Street Community.
 - 7.8 Water Restrictions** – Discussion of current water restrictions and possible Board direction.
 - 7.9 Festival Permit Application:** Hollowell, Hollowell, Hollowell, Lyons LLC DBA Plains Bar
 - 7.10 Liquor License Renewal:** Hugo Liquors
 - 7.11 Close Library Checking and MMA at High Plains Bank and Open High Yield Money Market account at Stockmens Bank:** A motion to close the Library Checking account and Library MMA account at High Plains Bank and open a Library High Yield Money Market account at High Plains Bank with the authorized signers to be Clerk Administrator Sara Lancaster, Mayor Kara Emmerling and Mayor Pro Tem Andy Piper.
 - 7.12 General High Yield Savings Account at High Plains Bank:** A motion to open a General High Yield Savings account at High Plains Bank with the authorized signers to be Clerk Administrator Sara Lancaster, Mayor Kara Emmerling and Mayor Pro Tem Andy Piper.
 - 7.13 Water High Yield Savings Account at High Plains Bank:** A motion to open a Water High Yield Savings account at High Plains Bank with the authorized signers to be Clerk Administrator Sara Lancaster, Mayor Kara Emmerling and Mayor Pro Tem Andy Piper.
 - 7.14 GMS Draw:** Possible approval/denial of the GMS Draw(s) dated September, 2026.
 - 7.15 Approval of Minutes:** Possible approval/denial of the August 11, 2026, minutes.

7.16 Financial Report:

- a. Motion to accept/deny the August Financial Report.
- b. Review July and August Year to Date Revenues vs Expenses.

8. OLD BUSINESS

8.1 Hugo Main Street – We have a steering committee with Colorado Main Street September 21 from 5pm-6pm. At this meeting the steering committee will discuss Bylaws, Board Roles and the Hugo Main Street Strategic Priorities. Anyone is welcome to attend.

8.2 Ordinance Review – Staff is working on abandoned/dilapidated buildings. We are waiting on possible guidance from Willdan on other ordinances.

8.3 Rules of Order and Procedure and Code of Ethics – Ellie is drafting per our edits at the July 9 regular meeting.

8.4 Strategic Plan – Review draft.

9. STAFF REPORTS

10. MAYOR AND TRUSTEE REPORTS

ADJOURNMENT

Upcoming Meetings:

BOARD MEETING:	October 13, 2026 @ 6:00 PM.
BUDGET WORKSHOP:	October ???, 2026 @ 6:00 PM.
BOARD MEETING:	November 9, 2026 @ 6:00 PM.
BUDGET WORKSHOP:	November ???, 2026 @ 6:00 PM.
BOARD MEETING:	December 14, 2026 @ 6:00 PM.
BOARD MEETING:	January 11, 2027 @ 6:00 PM.
BOARD MEETING:	February 16 ???, 2027 @ 6:00 PM.
BOARD MEETING:	March 15, 2027 @ 6:00 PM.
BOARD MEETING:	April 12, 2027 @ 6:00 PM.
BOARD MEETING:	May 10, 2027 @ 6:00 PM.
BOARD MEETING:	June 14, 2027 @ 6:00 PM.