

RECORD OF PROCEEDINGS

Hugo, Colorado

June 8, 2026, 6:00 PM

Hugo Town Hall Board Room

The regular meeting of the Board of Trustees, Town of Hugo, Colorado was called to order on June 8, 2026, at 6:02 P.M. by Mayor Emmerling. The Pledge of Allegiance to the United States Flag was recited in unison. The following Trustees answered roll call: Trustee Piper, Trustee Emmerling, Trustee Thelen, Trustee Ehlers and Trustee Mohan. Trustee Boyd arrived via Zoom at 6:12 P.M., left Zoom at 6:29 P.M. and arrived in person at 7:10P.M. Mayor Emmerling declared that there was a quorum of the Board present for the transaction of business.

Staff present at this meeting were Clerk Administrator Lancaster.

Guests present were Valinda Eberle, Chris Rosado Sr., Troy McCue, and via Zoom Stephanie Zwick and Koby Anderson.

A motion was made by Trustee Piper and a second was made by Trustee Mohan to approve the agenda. THE MOTION CARRIED UNANIMOUSLY.

GUEST REPORTS:

Troy McCue with Lincoln County Economic Development presented the monthly report highlighting Rural Philanthropy Days July 8-10, 2026, Opportunity Zone 2.0 of which part of Lincoln County is in the map, possible new housing, he heard good feedback from Sam White from highlighting The Main Boutique on the LCEDC Facebook post and will continue to highlight new Hugo businesses, SBDC is still in transition, the World Wonder View grand opening was well attended and was a stop for Shrikes & Bikes, Shrikes & Bikes had an event at the Hugo Roundhouse Friday night, Golden Taipei had a successful opening Saturday in Limon, Sentinel Clean Power in Karval will be approaching the County Commissioners soon, Raejean is working on a county wide community calendar.

ACTION ITEMS:

Millan Asphalt & Crushing LLC and Rock 'M Inc. are available by telephone for additional questions regarding their submittals. GMS, our Engineer of Record, suggested that we only repair potholes for now and have testing done to the streets to determine roadway material, pavement thickness and any underlying structural issues of our streets to determine a proper maintenance plan. A motion was made by Trustee Mohan and a second was made by Trustee Thelen to approve the Millan Asphalt & Crushing LLC Pothole proposal. THE MOTION CARRIED UNANIMOUSLY.

Koby Anderson with TextMyGov answered questions that texts are counted both ways, coming into the town and going out. Unused texts roll over and additional texts can be purchased at cost. He was able to discount the set-up fee from \$1,000 to \$500. It is a locked in 3-year contract. A motion was made by Trustee Emmerling and a second was made by Trustee Ehlers to approve the TextMyGov proposal. THE MOTION CARRIED UNANIMOUSLY.

The color options to paint Town Hall were not available.

A motion was made by Trustee Ehlers and a second was made by Trustee Mohan to approve the Hollowell, Hollowell, Hollowell, Lyons LLC DBA Plains Bar Festival Permit Application for June 26, 2026. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Emmerling and a second was made by Trustee Ehlers to approve Resolution 2026-07, a Resolution of the Board of Trustees of the Town of Hugo, Colorado Establishing Expedited Review Policies for Affordable Housing Projects. Those voting in favor were Trustee Boyd, Trustee Ehlers, Trustee Emmerling, Trustee Mohan and Trustee Thelen. Those voting opposed were Trustee Piper. THE MOTION CARRIED.

A motion was made by Trustee Emmerling and a second was made by Trustee Piper to approve the Deputy Clerk/Court Clerk job description with the rate of pay to be \$23 per hour. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Thelen and a second was made by Trustee Ehlers to appoint Tony Bandy to the Hugo Housing Authority Board as a new Board member for a 4 year term ending January 1, 2030. THE MOTION CARRIED UNANIMOUSLY.

The updated survey and geotechnical quotes were not available.

The Playground RFP submittals were reviewed. A motion was made by Trustee Piper and a second was made by Trustee Mohan to approve proposal #1 from BYO Recreation. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Mohan and a second was made by Trustee Thelen to approve the April 13, 2026, May 11, 2026, and May 26, 2026, minutes. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Ehlers and a second was made by Trustee Piper to accept the May financial report. THE MOTION CARRIED UNANIMOUSLY.

OLD BUSINESS:

We have a Board Retreat with Colorado Main Street on August 17 from 4pm-6pm. This meeting will determine whether we can move forward with the program. Kara will be attending as the Town Board liaison. Any other Board member and the community are welcome to attend.
Ellie is reviewing the trash ordinance revision.

STAFF REPORTS:

For the Maintenance Supervisor’s report, Trustee Thelen asked if we were still removing weeds from the street and using the street sweeper. It was reported that we continue to work on both as time allows.
Clerk Administrator Lancaster reviewed the Clerk Administrator report and reported that if we receive a call that someone is violating water restrictions she calls them to inform them of the restrictions, water usage has not decreased by much and we will calculate a projected average at the end of June, with the projected average staff can make recommendations for water restrictions, the water lost at the water tower leak does count our total usage, the geotechnical report came back to include using the roto mill CDOT gave the Town and the subcontractor is rebidding using that material, Mark Foxworthy can be our ORC while he lives in a different state, we are waiting on approvals to move forward with the sidewalk project, we are working through expectations and suggestions from the Judge and Attorney while rebuilding our code enforcement program.

MAYOR AND TRUSTEE REPORTS:

Mayor Emmerling wanted to remind everyone that she and Sara will be at the CML Conference in Westminster June 22-25. Thank you to the Town staff for the hard work for weeds and mowing. The next Regular Board meeting is Thursday, July 9.
Trustee Ehlers asked if we were going to finish removing the weeds from the gutters. It was reported that we are working on it as time allows.
Trustee Emmerling asked if ear and eye protection were being used when mowing. It was reported that eye and ear protection are provided. Some use their own earphones. We will follow up to ensure it is being used.

The Meeting was adjourned.

Kara Emmerling, Mayor

ATTEST:

Sara Lancaster, Town Clerk Administrator