

RECORD OF PROCEEDINGS

Hugo, Colorado

September 8, 2025, 6:00 PM

Hugo Town Hall Board Room

The regular meeting of the Board of Trustees, Town of Hugo, Colorado was called to order on September 8, 2025, at 6:01 P.M. by Mayor Emmerling. The Pledge of Allegiance to the United States Flag was recited in unison. The following Trustees answered roll call: Trustee Emmerling, Trustee Ehlers, Trustee Piper, Trustee Mohan, and Trustee Messer. Mayor Emmerling declared that there was a quorum of the Board present for the transaction of business.

Staff present at this meeting were Clerk Administrator Lancaster and Attorney May.

Guests present were Renita Thelen, Fred Lundy, Linda Orrell, Brenda Dutro, Troy McCue, Rachel Carson, Zach Schoenfeld, April Hollowell, Carl Dutro, Donaldo Visani, Dan Potter, and Amanda Clark, and via Zoom, and Gillian Laycock and Valinda Eberle.

A motion was made by Trustee Messer and a second was made by Trustee Mohan to amend the agenda to move Guest Reports after Public Comment. THE MOTION CARRIED UNANIMOUSLY.

EXECUTIVE SESSION:

A motion was made by Trustee Piper and a second was made by Trustee Emmerling to go into executive session Pursuant to 24-6-402(4)(b) for conferences with the Town Attorney for purposes of receiving legal advice on specific legal questions, and pursuant to C.R.S. 24-6-402(4)(f) to discuss a personnel matter where the subject employees have not requested the meeting be open, regarding filling the role of court clerk. THE MOTION CARRIED UNANIMOUSLY.

The time is now 6:59 P.M. and the executive session has concluded. The participants in the executive session were: Mayor Emmerling, Trustee Emmerling, Trustee Piper, Trustee Ehlers, Trustee Messer, Trustee Mohan, Attorney May, and Clerk Administrator Lancaster.

GUEST REPORTS:

Rachel Carson with Lincoln Health presented the monthly newsletter highlighting the closing of Heritage Living Assisted Living, Anthem coverage, and National Recovery Month.

Troy McCue with Lincoln County Economic Development presented the monthly report highlighting the upcoming Genoa-Hugo School Day Care Meeting on September 24 and work with Stockmens Bank.

Dan Potter and Donaldo Visani with OLC presented the updated drawings for the pool. Discussion was had for a few changes on the next update. The Town will need to pay for a Geotechnical and a survey. They will send us referrals.

ACTION ITEMS:

A motion was made by Trustee Piper and a second was made by Trustee Messer to approve the Hollowell, Hollowell, Hollowell, Lyons LLC DBA Plains Bar Festival Permit Application for October 4, 2025. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Messer and a second was made by Trustee Mohan to approval the Lincoln Community Health Festival Permit Application for October 4, 2025. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Piper and a second was made by Trustee Emmerling to approve the Hugo Liquors Liquor License Renewal Application. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Ehlers and a second was made by Trustee Messer to approve the Hollowell, Hollowell, Hollowell, Lyons LLC DBA Plains Bar Liquor License Renewal Application. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Ehlers and a second was made by Trustee Piper to approve the GMS Draw dated September, 2025. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Ehlers and a second was made by Trustee Piper to approve the Halcyon proposal for the Ferrell Hines Park. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Messer and a second was made by Trustee Ehlers to approve Resolution 2025-07, a Resolution of the Board of Trustees of the Town of Hugo Adopting a purchasing Policy for the Town. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Messer and a second was made by Trustee Ehlers to approve Ordinance 294, an Ordinance amending sections, 104, 205 and 206 of the Hugo Land Development Code and Enacting a new Section 309 of the Hugo Land Development Code regarding the regulation of Natural Medicine businesses within the Town of Hugo, Colorado. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Emmerling and a second was made by Trustee Mohan to approve the August 11, 2025, August 18, 2025, and August 26, 2025, minutes. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Messer and a second was made by Trustee Mohan to accept the August financial report. THE MOTION CARRIED UNANIMOUSLY.

Interviews of Fred Lundy and Renita Thelen were conducted in regard to their letters of interest for the vacant Town of Hugo Trustee position.

A motion was made by Trustee Emmerling and a second was made by Trustee Piper to appoint Renita Thelen to the vacant Town of Hugo Trustee position. THE MOTION CARRIED UNANIMOUSLY.

Renita Thelen was sworn in as a Town of Hugo Trustee.

OLD BUSINESS:

We will set a meeting with Samantha from GOCO and the community to explore how playground and park options work through their organization.

We will review the draft language to possibly expand the Sales Tax Streets ballot language for maintenance and safety and discuss at the next meeting.

We will review the draft language to possibly add a 1% sales tax for the pool and Culture and Recreation with the pool as a priority and discuss at the next meeting.

We will wait until the meeting Wednesday with Colorado Rural Water Association before contracting with All About Backflow.

STAFF REPORTS:

Clerk Administrator Lancaster reviewed the Clerk Administrator report and stated that we were approved for the additional MMOF Funds for the CDOT Sidewalk Project, the County is adding lodging tax increase ballot measure, and the Limon Leader will be closing and we will need to replace them as the designated publication place.

MAYOR AND TRUSTEE REPORTS:

Mayor Emmerling discussed upcoming Genoa-Hugo School Day Care Meeting at 6:00pm on September 24 ballot items, and possibly moving meeting start times to 6:00 P.M.

Trustee Emmerling asked if we purchased the extra water shares LAWMA offered, and we have. He asked if we could all speak one at a time as when multiple people are speaking, it is garbled, especially on Zoom.

Trustee Piper asked about the open Hugo Main Street Board position for an elected official and if we could get more information on duties and things such as meeting times.

The Meeting was adjourned.

Kara Emmerling, Mayor

ATTEST:

Sara Lancaster, Town Clerk Administrator