

RECORD OF PROCEEDINGS

Hugo, Colorado

January 12, 2026, 6:00 PM

Hugo Town Hall Board Room

The regular meeting of the Board of Trustees, Town of Hugo, Colorado was called to order on January 12, 2026, at 6:00 P.M. by Mayor Emmerling. The Pledge of Allegiance to the United States Flag was recited in unison. The following Trustees answered roll call: Trustee Emmerling, Trustee Ehlers, Trustee Piper, Trustee Thelen, and Trustee Messer. Trustee Mohan is absent. Mayor Emmerling declared that there was a quorum of the Board present for the transaction of business.

Staff present at this meeting were Clerk Administrator Lancaster and Maintenance Supervisor Kirby.

Guests present were Troy McCue, Kevin Stansbury, and Audrey Sayles and via Zoom Stephanie Zwick.

A motion was made by Trustee Messer and a second was made by Trustee Emmerling to approve the agenda. THE MOTION CARRIED UNANIMOUSLY.

GUEST REPORTS:

Kevin Stansbury with Lincoln Community Health presented the monthly report highlighting consulting your doctor for vaccines you may need, Senator Hickenlooper's visit next week, the Rural Health Transformation Program, the Board Spotlight, new billing and extended payment options, and new specialists for urology and gynecology.

Audrey Sayles with Some Girls and a Mural discussed possibilities for a mural on Town Hall.

Troy McCue with Lincoln County Economic Development presented the monthly report highlighting Rural Philanthropy Days July 8-10, 2026, Opportunity Zone 2.0, affordable housing with a possible "mini-center" for child care, and shout-out Facebooks posts for The Main Boutique and Waite Custom Saddles.

ACTION ITEMS:

A motion was made by Trustee Messer and a second was made by Trustee Piper to approve Resolution 2026-01, a Resolution of the Board of Trustees of the Town of Hugo, Colorado Designating the Official Public Notice Location and the Official Newspaper of General Circulation for the Town of Hugo, Colorado. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Piper and a second was made by Trustee Thelen to approve Resolution 2026-02, a Resolution of the Board of Trustees of the Town of Hugo, Colorado Appointing a Designated Election Official for its April 7, 2026 Election. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Thelen and a second was made by Trustee Emmerling to approve the Mini Mart, Inc dba Loaf N Jug #68 Liquor License renewal application. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Piper and a second was made by Trustee Messer to approve Resolution 2026-03, a Resolution of the Board of Trustees of the Town of Hugo, Colorado Approving a Lease Agreement with the Colorado Cobras. It was stated that a current Certificate of insurance will be presented monthly with the rental payment. THE MOTION CARRIED UNANIMOUSLY.

PUBLIC HEARING: Smith Minor Subdivision Replat Application

Mayor Emmerling opened the Public Hearing for the Smith Minor Subdivision Replat Application at 6:52 P.M. Clerk Administrator Lancaster presented the application. Discussion was had on the use of the property and where water, where sewer lines were located and if the application met the criteria under the Hugo Land Development Code.

Mayor Emmerling asked for public comment. There were no public comments.

The public comment portion of the public hearing closed at 7:05P.M.

Mayor Emmerling asked for Board comment. There were no Board comments.

A motion was made by Trustee Emmerling and a second was made by Trustee Thelen to deny the Smith Minor Subdivision Replat application request based on a finding that the application does not meet the requirement of the review criteria under section 404 of the Hugo Land Development Code. Those voting in favor were Trustee Emmerling, Trustee Piper and Trustee Thelen. Those voting opposed were Trustee Messer and Trustee Ehlers. THE MOTION CARRIED.

The Public Hearing was closed at 7:08 P.M.

A motion was made by Trustee Ehlers and a second was made by Trustee Messer to approve the December 8, 2025 minutes. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Emmerling and a second was made by Trustee Piper to accept the December financial report. THE MOTION CARRIED UNANIMOUSLY.

OLD BUSINESS:

We are still looking for playground equipment.

We are looking for community members that may be interested in being on the Hugo Main Street Board.

STAFF REPORTS:

Clerk Administrator Lancaster reviewed the Clerk Administrator report and stated that parts for the generator at the lift station at the Roundhouse estates had been ordered and reviewed the GMS memo with project updates.

MAYOR AND TRUSTEE REPORTS:

Mayor Emmerling discussed nomination petitions, stated that the guard rails on 7th look very nice, we need to work on the code enforcement job description, hopes we can find funding through Veregy, and discussed holding on the survey and geotechnical for the pool.

Trustee Messer complimented everyone on a good job done on the water tower repair.

The Meeting was adjourned.

Kara Emmerling, Mayor

ATTEST:

Sara Lancaster, Town Clerk Administrator