
RECORD OF PROCEEDINGS

Hugo, Colorado
September 11, 2023

The regular meeting of the Board of Trustees, Town of Hugo, Colorado was called to order on September 11, 2023, at 7:05 P.M. by Mayor Bledsoe. The Pledge of Allegiance to the United States Flag was recited in unison. The following Trustees answered roll call: Trustee Messer, Trustee Payne, Trustee Salvador, Trustee Dobbs, and Trustee Emmerling. TRUSTEE LUNDY was absent. Mayor Bledsoe declared that there was a quorum of the Board present for the transaction of business.

Mayor Bledsoe asked for a moment of silence in memory of 9/11.

Staff present at this meeting were Public Works Director Forristall, and Chief Marshal Payne.

Guests present were Renita Thelen, Jeanette Moss, Kevin Stansbury, Lora McDonald, Lory Linton, David St. Aoro, Ronald Bowens, Patsy Tompkins, Gillian Laycock, Nyal Smith, Sam Emmerling, Clare Laycock, Jeni Stansbury, Amber Hobson, Kyle Hobson, Roz Stone, Jessica Borns, and Dave Smith. Shannon Wallace joined via zoom.

A motion was made by Trustee Dobbs and a second was made by Trustee Messer to approve the agenda as presented. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Messer and a second was made by Trustee Dobbs to approve the minutes from the August 14, 2023 meeting, and Special Meetings of the Board on August 15, 2023, August 23, 2023, with a correction of the name Nyal Laycock to Nyal Smith, August 30, 2023 and September 7, 2023. THE MOTION CARRIED UNANIMOUSLY.

Kevin Stansbury representing Lincoln Health presented his monthly newsletter for September. He spoke about the current emergency room quality of care statics nationally versus Lincoln Health. Also highlighted were Drs. Suneel Kumar and Own Richman. Mr. Stansbury also announced that the Lincoln Health board has approved and signed the Memorandum of Understanding between Lincoln Health and the Town of Hugo for the land that was deeded to Lincoln Health.

There were no unscheduled guests.

Trustee Dobbs, Trustee Emmerling and Trustee Salvador reported their attendance at the Housing Authority Board Meeting. The Housing Authority Board is researching answers to questions regarding the hiring of an Administrator and Maintenance individual. The Housing Authority Board is researching deeds to the property.

Mayor Bledsoe held a public hearing at 7:26 p.m. on Ordinance Number 288: THE TOWN OF HUGO'S FLOOD DAMAGE PREVENTION ORDINANCE. There was no public comments. Trustee Emmerling had questions regarding portions of the Ordinance. Mayor Bledsoe closed the meeting at 7:28 p.m. A motion was made by Trustee Dobbs and a second was made by Trustee Payne to adopt ORDINANCE NUMBER 288 – Flood Damage Protection Ordinance – to Adopt the Rules and Regulations of the National Flood Insurance Program regarding the Flood Plain Areas within the Town of Hugo, Colorado. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Emmerling and a seconded was made by Trustee Messer to adopt RESOLUTION NUMBER 314 – A resolution assuring the Federal Emergency Management Agency that the Town of Hugo, Colorado will enact, as necessary , and maintain in force in those areas having flood, mudslide, or flood-related erosion hazards, adequate land use and control measures with enforcement provisions consistent with the criteria set forth in section 60.3 of the National Flood Insurance Program regulations and will appoint staff members to oversee the responsibility and authority to carry out the objectives of the program. THE MOTION CARRIED UNANIMOUSLY.

The proposed subdivision request by Lory Linton was discussed. If the initial request is approved, Ms. Linton was instructed by the Town to follow the procedure for subdivision as written in the Town of Hugo Land Use Code. A motion was made to approve the initial request by Trustee Dobbs and a second was made by Trustee Payne. THE MOTION CARRIED UNANIMOUSLY.

Troy McCue representing LCEDC gave his monthly report.

A motion was made by Trustee Dobbs and a second was made by Trustee Messer to approve the professional service agreement to complete bidding and construction management services as presented minus sections 8.7.2 and 8.7.3. This is for the sidewalk replacement project. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Messer and a second was made by Trustee Dobbs to approve the liquor license renewal application for Hugo Liquors. THE MOTION CARRIED UNANIMOUSLY.

The Board received a request from Eastern Colorado Veterinary Services asking to renew the Town's sponsorship of the Pet Overpopulation Fund. A motion was made by Trustee Emmerling to renew the Town's sponsorship in the amount of \$210.00 and a second was made by Trustee Salvador. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Dobbs and a second was made by Trustee Payne to approve version 2 of the Land Use Code as presented. Trustee Emmerling had questions concerning property lines. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Messer and a second was made by Trustee Dobbs to approve the 2024 CIRSA Insurance Agreement. THE MOTION CARRIED UNANIMOUSLY.

Mayor Bledsoe is obtaining more information about money investment in ColoTrust.

Gillian Laycock gave a presentation on Proposition 123. Proposition 123 is a statewide tax initiative for affordable housing which is administered through the Colorado Housing Finance Authority (CHFA). The Board directed Gillian to move forward with a resolution.

Shannon Wallace joined the meeting via zoom. Shannon is the Town Manager for the Town of Rocky Ford and is interested in the interim Clerk position. A salary proposal will be submitted for the Board to review. A motion was made by Trustee Dobbs and a second was made by Trustee Payne to begin the transition from Maria Nestor to Shannon Wallace as Town Clerk.

A motion was made by Trustee Dobbs and a second was made by Trustee Salvador to adopt RESOLUTION 317 – A resolution designating Meyer and Sams, Inc., dba GMS, as the engineering firm for the Town of Hugo. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Salvador and a second was made by Trustee Payne to adopt RESOLUTION 318 – A resolution of the Town of Hugo Board of Trustees adopting a Telephonic/Electronic and Hybrid Meeting Participation Policy with a correction to the last WHEREAS to read WHEREAS, the Board of Trustees desires to repeal the Telephonic/Electronic Meeting Participation Policy During Times of Emergency (Amended on April 16, 2020) and adopt in its place the Telephonic/Electronic and Hybrid Meeting Participation policy. THE MOTION CARRIED UNANIMOUSLY. Trustee Emmerling will reformat the Policy and will present to the Trustees of the Board at the next meeting.

A motion was made by Trustee Dobbs and a second was made by Trustee Salvador to list the Town of Hugo Clerk/Administrator salary at \$75,000 - \$90,000. THE MOTION CARRIED UNANIMOUSLY.

Clerk Pro Tem Salvador reminded Trustees of the CML Fall Meeting in Hugo on September 28, 2023. Trustees were reminded of the Sunshine Rule and the rules for responding to group text messages and emails. Deputy Clerk Teresa Johnson will be on vacation September 20-21, 2023. The Clerk's office will be closed during that time.

Public Works Director Forristall reported that his department has been busy getting ready for the winter months. There have been numerous water line repairs during the month. Director Forristall has been working with Laurie on the Public Works Department budget.

Chief Marshal Payne reported that he has received seven (7) applications for the Court Clerk position. Interviews will begin soon. Marshal Payne has been working on the budget for his department.

Trustee Salvador thanked Carl Dutro and Tom Lee for mowing the cemetery property. Trustee Dobbs would like to see monthly financial statements from the Housing Authority and the Library.

Mayor Bledsoe has spent many hours working during the Town Clerk transition and thanked everyone for their patience during the process. Mayor Bledsoe stated that the discussion between KRW and the Board was very successful.

No bills were presented for approval.

There will be a Board workshop on October 2, 2023, at 6:30 p.m.

The next regular scheduled meeting of the Board will be Monday, October 9, 2023, at 7:00 p.m.

A motion was made by Trustee Payne and a second was made by Trustee Messer to adjourn the meeting. THE MOTION CARRIED UNANIMOUSLY

Lora Bledsoe, Mayor

ATTEST:

Kristie Salvador, Town Clerk Pro Tem