
RECORD OF PROCEEDINGS
Hugo, Colorado
December 11, 2023, 7:00 pm
Town Community Meeting Room

The regular meeting of the Board of Trustees, Town of Hugo, Colorado was called to order on November 13, 2023, at 7:00 P.M. by Mayor Bledsoe. The Pledge of Allegiance to the United States Flag was recited in unison. The following Trustees answered roll call: Trustee Messer, Trustee Payne, Trustee Salvador, Trustee Dobbs, Trustee Emmerling, and Trustee Lundy. Mayor Bledsoe declared that there was a quorum of the Board present for the transaction of business.

Staff present at this meeting were Public Works Director Forristall, Chief Marshal Payne, Budget Officer Erwin and Clerk Pro Tem Wallace via Zoom.

Guests present were Dave Smith, Kevin Stansbury, Zachary Schoenfield, Nyal Smith, David St. Aoro, Jodie Lyons, David McDonald, Ranet McDonald, Will Bublitz, Troy McCue and Ken White-GMS via Zoom.

STAFF REPORTS:

Public Works Director Forristall reported that his department continues to assist with the sewer line construction. The approximate completion date for this project is December 21, 2023. The Public Works Department has been finishing the updates to the Town Hall building. Public Works Director Forristall reported that the sewer line beneath the highway and railroad has collapsed. Ken White with GMS reported that two bids were received for the project which includes a bypass pump and 3” sewer line. Korinek Konstruktion submitted a bid at approximately \$45,000 and PF McCarthy submitted a bid for approximately \$23,589.

Chief Marshal Payne reported that his department conducted 178 traffic stops, 74 calls of service and 44 calls for citizen assistance. His department has also been involved in numerous community events throughout the month.

Clerk Pro Tem Wallace has been working with Judy Vick and Laurie Erwin in getting the posting of payments and bills up-to-date and is beginning to prepare for the Year End.

Budget Officer Erwin will continue to train office staff and will also assist with the Town Board election process.

GUEST REPORTS:

Kevin Stansbury representing Lincoln Health presented the monthly newsletter for December. Lincoln Health and the Hugo Fire Protection District are hosting a Breakfast with the Elves event on December 16, 2023. Mr. Stansbury read a letter from Stacy May of Byers highlighting the excellent quality of care that she recently received from Lincoln Health.

Troy McCue representing LCEDC gave his monthly report. Highlights of the report were the continuing of the Grow with Google workshops in Hugo and Limon, the ribbon cutting and open house for Brown’s Funeral Home, and the success of the Prairie Yuletide event.

MAYOR AND TRUSTEE REPORTS:

Mayor Bledsoe stated that it has been a busy month. Interviews for the Bookkeeper position will be held December 13, 2023. Mayor Bledsoe highlighted the events and businesses open house during the Prairie Yuletide.

Trustee Salvador thanked the departments and all of the employees for their work during the past year. Trustee Salvador also thanked the Board for the work and commitment this year.

Trustee Emmerling reported that he has been researching and speaking to CIRSA regarding the possibility of opening up the sledding hill once again to Hugo residents.

Mayor Bledsoe gave a brief overview of the budget workshop on November 15, 2023, and the GMS workshop on November 30, 2023.

A motion was made by Trustee Dobbs and a second was made by Trustee Payne to add the awarding of the bid for the emergency sewer repair to the agenda under New Business. THE MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT:

There was no public comments.

CONSENT AGENDA:

The approval of bills will be added to Old Business.

A motion was made by Trustee Lundy and a second was made by Trustee Messer to add the Mini Mart liquor license renewal to the Consent Agenda. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Emmerling and a second was made by Trustee Salvador to approve the following items: Approval of minutes from November 13, 2023, Town Board Meeting and the minutes from November 16, 2023, December 4, 2023, and December 6, 2023, Special Town Board Meetings. THE MOTION CARRIED UNANIMOUSLY.

PUBLIC HEARING:

Mayor Bledsoe called a public hearing: This public hearing is being conducted for informing citizens and soliciting public input, written or oral, regarding the Town of Hugo's increase in utility rate starting the beginning of January 1, 2024.

There were no public comments.

There were no Board comments.

A motion was made by Trustee Emmerling and a second was made by Trustee Dobbs to close the Public Hearing. THE MOTION CARRIED UNANIMOUSLY.

OLD BUSINESS:

Ken White stated that there had been some unforeseen issues with the fiber during the sewer line replacement in the alley behind the pool. There will be additional costs to the replacement project. After the costs of the fiber issue are determined, Public Works Director Forristall will speak with ESTech.

Mr. White also reported to the Board that payments to Korinek Konstruction and to GMS are due. A motion was made by Trustee Emmerling and a second was made by Trustee Payne to authorize payout #2 to Korinek Konstruction in the amount of \$74,851.59 and to GMS payout #3 in the amount of \$24,834.28. THE MOTION CARRIED UNANIMOUSLY.

Trustee Emmerling questioned the listing of bills paid. A motion was made by Trustee Lundy and a second was made by Trustee Dobbs to table the approval of bills. THE MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS:

A motion was made by Trustee Dobbs and a second was made by Trustee Payne to give permission to GMS to seek funding on the behalf of the Town of Hugo for priority #1 & #2 combined for the water infrastructure project. THE MOTION CARRIED UNANIMOUSLY.

David McDonald requested a setback variance for a carport. All the required paperwork has been completed. A motion was made by Trustee Emmerling and a second was made by Trustee Messer to approve the setback variance. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Dobbs and a second was made by Trustee Emmerling to approve with the second Whereas verbiage amended Resolution #320 – A resolution amending the municipal water and street light fees for residents inside and outside the incorporated limits of the Town of Hugo, County of Lincoln, State of Colorado beginning January 1, 2024, per month, with an open water account. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Lundy and a second was made by Trustee Messer to approve Resolution #321 – A resolution summarizing expenditures and revenues for each fund and adopting a budget for the Town of Hugo, County of Lincoln, State of Colorado beginning on the first day of January 2024 and ending on the last day of December 2024. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Lundy and a second was made by Trustee Messer to approve Resolution #322 – A resolution levying property taxes for the Town of Hugo, to help defray the costs of government for the Town of Hugo, Colorado, the 2024 budget year. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Salvador and a second was made by Trustee Dobbs to approve Resolution # 323 – A resolution appropriating sums of money to the various funds and spending agencies, in the amount and for the purpose set forth below, for the Town of Hugo, Colorado for the 2024 budget year. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Messer and a second was made by Trustee Dobbs to approve Resolution #324 – A resolution of the Board of Trustees of the Town of Hugo, Colorado, identifying and declaring funds held in reserve ty the town, for the 2024 fiscal year budget. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Salvador and a second was made by Trustee Dobbs to approve Resolution #325 – A resolution to set the base salaries of full-time and part-time employees for the Town of Hugo, Colorado for the fiscal year 2024. Those voting in favor were Trustee Lundy, Trustee Messer, Trustee Emmerling, Trustee Dobbs and Trustee Salvador. Trustee Payne recused herself from the vote. THE MOTION CARRIED.

A motion was made by Trustee Dobbs and a second was made by Trustee Salvador to approve Resolution #290 – An emergency ordinance to adopt the salaries and to set compensation or fees for the appointment of the offices of the positions of Town Clerk/Administrator, Town Attorney, Municipal Judge and Municipal Court Clerk/Administrator for the fiscal year of 2024. . THE MOTION CARRIED UNANIMOUSLY.

A Special Board Meeting is scheduled for December 14, 2023, at 6:00 P.M. and on December 20, 2023, at 6:00 P.M.

A Board Workshop is scheduled for January 2, 2024, at 6:00 P.M

The next scheduled regular Board Meeting is scheduled for January 8, 2024, at 7:00 P.M.

A motion was made by Trustee Lundy and a second was made by Trustee Salvador to adjourn the meeting. THE MOTION CARRIED UNANIMOUSLY.

Lora Bledsoe, Mayor

ATTEST:

Shannon Wallace, Town Clerk ProTem