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RECORD OF PROCEEDINGS

Hugo, Colorado

July 11, 2022

The regular meeting of the Board of Trustees, Town of Hugo, Colorado was called to order on July 11, 2022, at 7:00 P.M. by Mayor Pro Tem Salvador. The Pledge of Allegiance to the United States Flag was recited in unison. The following Trustees answered roll call: Trustee Lundy, Trustee Messer, Trustee Payne, Trustee Emmerling, and Trustee Dobbs. Mayor Pro Tem Salvador declared that there was a quorum of the Board present for the transaction of business.

Staff present at this meeting was Town Clerk Maria Nestor, Public Works Director Jeremy Forristall, Chief Marshal Robert Payne, and Attorney Stan Kimble.

Guests were Renita Thelen, Kevin Stansbury, John LaBorde, Troy McCue, Sam Emmerling, Wayne Nestor, Brian Parmer, Gillian Laycock, Nyal Smith, Sheri Gaskins, Michael Gaskins, Justin Carter, Melanie Lane, Leamon Lane, Julie Joffee, and Will Bublitz with the Eastern Colorado Plainsman.

A motion was made by Trustee Dobbs and a second was made by Trustee Messer to approve the agenda as presented. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Lundy and a second was made by Trustee Dobbs to approve the minutes from the June 13, 2022, meeting as presented. THE MOTION CARRIED UNANIMOUSLY.

Kevin Stansbury representing Lincoln Health gave an update on COVID-19, quality measures, the July Fourth Fun Run, and the future of Lincoln Health.

A motion was made by Trustee Dobbs and a second was made by Trustee Messer to approve a side yard variance for Karen Mosher, at 405 2<sup>nd</sup> Street, for a garage that is being built. THE MOTION CARRIED UNANIMOUSLY.

As an unscheduled guest, John LaBorde asked the Board to work on a long-term vision for the Town of Hugo and getting people on the Museum Steering Committee.

A motion was made by Trustee Lundy and a second by Trustee Payne to approve the Mayor Pro Tems appointment of Sheri Gaskins to the Historical Preservation Advisory Board and to the Hedlund House Museum Steering Committee. This appointment will be until January 1, 2023. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Lundy and a second was made by Trustee Payne to move forward in the process of applying to funding agencies for the water project. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Dobbs and a second was made by Trustee Emmerling to close Highway 40/287 the morning of Saturday, August 13, 2022 for the Lincoln County Fair Parade. THE MOTION CARRIED UNANIMOUSLY.

Trustee Dobbs told the Board that the Public Safety Committee met on June 25, 2022 and interviewed two candidates for the full-time deputy position. The committee gave their opinions to Chief Payne who ultimately had the authority to hire who he wanted for this full-time position. Also discussed using the funds that were already in the budget and hiring the other candidate as a part time deputy for the rest of 2022. They also discussed the use of the American Rescue Plan funds for a purchase of a patrol car.

Attorney Kimble touched base on the use of the American Rescue Plan Funding and will keep looking into what these funds can be used for.

Trustee Salvador reported to the Board that the Public Works Committee met on June 27, 2022 and discussed the extension of town of services to undeveloped or partially developed property and the meeting on July 7, 2022, was to discuss personnel regarding verbal and written warnings. In regards to the extension of services to undeveloped or partially developed property, the guidelines in the Hugo Land Development Code are to be followed.

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The Board and Brian Parmer representing Parmer's Automotive had a discussion about the parking of vehicles behind the Railroad Park located on Mainstreet.

Troy McCue representing LCEDC gave the Board his written report and then gave a power point presentation on Economic Development working with Town Governments. Troy also discussed the Vista that at least three towns are interested in using that would be for grant writing. A motion was made by Trustee Dobbs and a second was made by Trustee Payne for the Town of Hugo to be the pass-through entity for the Redi Grant application for the Vista. The motion also included for the Town of Hugo to pay one third of the cost of the vista with the total cost estimate of the Vista being \$10,500.00, one third of the cost being \$3,500.00.

Clerk Nestor reported that the pool is open, swimming lessons are taking place, there have been no updates on the National Flood Insurance Program, and that Teresa is at the Municipal Clerks Institute.

Public Works Director Forristall told the Board that his department is trying to finish up some of the projects that they have had during the past couple months, and that the skid steer should be here within the next couple weeks.

Chief Marshal Payne reported that the department had 80 calls to service and 42 traffic stops in the month of June, and that they are working on 3 major cases. They have also been involved with several community events. He also stated that with the hiring of a 3<sup>rd</sup> full time officer and a part time officer he will be able to address evening coverage and more coverage on the highway for traffic enforcement.

Mayor Pro Tem Salvador presented a Certificate of Appreciation to Jeremy Forristall for his 5 years of faithful and dedicated service to the residents of the Town of Hugo. She then thanked everyone for their involvement with the Fourth of July activities.

There was no unfinished business to come before the Board.

A motion was made by Trustee Lundy and a second was made by Trustee Messer to pay the list of bills presented to the Board and to pay any additional bills not on the list upon approval of the Treasurer and Mayor. **THE MOTION CARRIED UNANIMOUSLY.**

The next regular scheduled meeting of the Board will be Monday, August 8, 2022, at 7:00 P.M.

The next board workshop will be Monday, August 1, 2022, to begin discussing the 2023 budget and overnight camping in public parks.

A motion was made by Trustee Dobbs and a second by Trustee Payne to adjourn the meeting. **THE MOTION CARRIED UNANIMOUSLY.**

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Lora Bledsoe, Mayor

ATTEST:

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Maria Nestor, Town Clerk