
RECORD OF PROCEEDINGS

Hugo, Colorado
September 10, 2018

The regular meeting of the Board of Trustees, Town of Hugo, was called to order on September 10, 2018 at 7:00 P.M. in the Board Room of the Hugo Municipal Building by Mayor Tom Lee. The Pledge of Allegiance to the United States Flag was recited in unison. The following Trustees answered roll call: Trustee Carter; Trustee Laycock; Trustee Dobbs and Trustee Thelen. Mayor Lee declared that there was a quorum of the Board present for the transaction of business. Trustee Constance was not present for the meeting.

Staff present at this meeting was Town Clerk Maria Nestor; Public Works Director Clayton Hale; and Chief Marshal Jesse Schier. Town Attorney Stan Kimble was not present at this meeting.

Guests present were Merlyn Stum, Alice Arsenault, Nick Marcotte, Maureen Waggoner, Jessica Weeks, Jess Solze, Jeannie Kinnaman, Tammy Simmons, James Dingwall, Robert Petty, Troy McCue, Judy Thelen, Charles Petty, May Gene Lee and Will Bublitz representing the Eastern Colorado Plainsman.

A motion was made by Trustee Dobbs and a second was made by Trustee Carter to approve the agenda as presented. **THE MOTION CARRIED UNANIMOUSLY.**

A motion was made by Trustee Thelen and a second was made by Trustee Dobbs to approve the minutes from the August 13, 2018 regular meeting as presented. **THE MOTION CARRIED UNANIMOUSLY.**

Troy McCue representing LCEDC gave his report to the Board. He and Ben Orrell attended the Hotel Expo on August 23, 2018; he is working on a housing toolbox for future development; and he delivered the second CSBC sign to the Town.

James Dingwall asked for a meeting to continue to work on the strategic plan. A meeting was set for October 3, 2018 at 7:00 PM. He will also get everyone an online survey to complete.

Robert Petty addressed the Board about the land he owns in what once was known as the Solomon Addition.

At 7:51 P.M. Mayor Lee opened the public hearing on the special event permit to let the Hugo Improvement Partnership have a beer garden at the fall festival on October 6, 2018 from 11:00 AM to 5:00 PM. There were no letters of opposition given to the Town Clerk and no one in opposition in the audience. The public meeting was closed at 7:55 P.M. A motion was made by Trustee Dobbs and a second was made by Trustee Carter to grant the Hugo Improvement Partnership the special event permit for October 6, 2018. **THE MOTION CARRIED UNANIMOUSLY.**

Tammy Simmons, who lives at 619 9th Avenue, addressed the Board asking permission to put a retaining wall in the public right of way. After some discussion, a motion was made by Trustee Dobbs and a second was made by Trustee Thelen to allow Ms. Simmons to have a retaining wall built as long as she could move it back 4 feet from the curb and gutter. **THE MOTION CARRIED UNANIMOUSLY.**

A public meeting was held with Nick Marcotte from Element Engineering reviewing the wastewater project. He discussed the project purpose and need, the alternatives considered, the project description, the project cost and the funding for the project. He explained that it is in the design process right now and explained the upcoming steps.

Jess Solze representing the Hugo Volunteer Fire Department addressed the Board. In the event that at the November election it passes to let the fire department form a district, he would like the Board to begin thinking of what they will do with the buildings the Town owns but fire department uses

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and what needs to be done with the fireman pension fund that the Town currently oversees. Clerk Nestor stated that she has been in contact with the Town Attorney on these issues. This discussion will be continued until the October board meeting.

Judy Thelen representing the Hugo Improvement Partnership told the Board that the Welcome Center closed for the season on Labor Day. Unfortunately, this year they only had one out of state person who stopped. Other visitors were from the towns surrounding Hugo. HIP will have their monthly meeting soon and discuss if they will continue to open the Welcome Center or not.

A motion was made by Trustee Dobbs and a second by Trustee Thelen to approve Resolution No. 264-A resolution of the Town of Hugo approving a loan between the Colorado Water Resources and Power Development Authority and the Town of Hugo in the principal amount not to exceed \$162,806 for the purpose of financing the design and engineering costs relating to the water storage and distribution systems authorizing the form and execution of a loan agreement; and prescribing other details in connection therewith. **THE MOTION CARRIED UNANIMOUSLY.** A true and correct copy of the resolution will be attached to this record of proceedings.

Trustee Thelen told the Board that the Administrative Committee met on August 27, 2018 and discussed tap fees and the land use code.

Trustee Thelen told the Board that the Public Works Committee met on August 28, 2018 and discussed the swimming pool, water & sewer tap fees at the Solomon Addition, the school zone signs and mowing fees for properties the Town mows. Public Works Director Hale also spoke in opposition of a splash park.

After more discussion of the water and sewer taps fees at what was once known as Solomon Addition a motion was made by Trustee Dobbs and a second was made by Trustee Thelen not to grant free water and sewer tap fees on any property in the city limits of Hugo when doing new construction. **THE MOTION CARRIED WITH TRUSTEE CARTER, TRUSTTE DOBBS AND TRUSTEE THELEN VOTING IN FAVOR AND TRUSTEE LAYCOCK VOTING AGAINST.** Trustee Carter then made a motion and Trustee Laycock made a second to review the other deeds on the 25 lots that Mr. Solomon installed water and sewer. **THE MOTION CARRIED UNANIMOUSLY.**

A motion was made by Trustee Dobbs and a second by Trustee Carter to approve a \$300.00 fee for a curb cut. **THE MOTION CARRIED UNANIMOUSLY.**

Clerk Nestor stated she is looking into signs for the swimming pool which will have the pool rules on them, has begun looking into security cameras, is still waiting to hear from Dave Stone and Greg Tacha, reminded the trustees about the CML District meeting in Vona on October 2, 2018, and also reminded the trustees of a special board meeting on Monday, September 17, 2018 at 7:00 to interview trustee candidates. She stated she had 3 application go out, but none have been returned.

Public Works Director Hale reported to the Board that they have torn off the roof at the Depot building and will be replacing the shingles on it. He has also talked to McCormick about paving and at the end of next week the maintenance crew will be replacing a water line on 3rd Street between 3rd Avenue and 4th Avenue.

Chief Marshal Schier told the Board that they have his written report and that one property in Hugo that was considered a dangerous building is almost in compliance. He asked Trustee Laycock when she would like to have a Public Safety Committee meeting. A meeting was scheduled for September 25, 2018 at 6:00 PM.

Trustee Laycock stated she has a couple of examples of a recreation survey and will be getting one to the Board to approve.

Trustee Dobbs had spoken to Lucas Hohl who told him the Board could appoint someone to oversee the special event permit process and then a hearing would not have to happen each time an event is held. Clerk Nestor is looking into how this procedure works, and will report back to the Board.

Clerk Nestor stated she is working on a 2019 budget.

There was no unfinished business to come before the Board.

A motion was made by Trustee Thelen and a second was made by Trustee Carter to pay the list of bills presented to the Board and to pay any additional bills not on the list upon approval of the Treasurer and Mayor. THE MOTION CARRIED UNANIMOUSLY.

The next regular meeting of the Board will be Monday, October 8, 2018 at 7:00 PM.

A motion was made by Trustee Dobbs and a second by Trustee Laycock to adjourn the meeting. THE MOTION CARRIED UNANIMOUSLY.

ATTEST:

Tom Lee/ Mayor

Maria Nestor/ Town Clerk