
RECORD OF PROCEEDINGS

Hugo, Colorado
May 14, 2018

The regular meeting of the Board of Trustees, Town of Hugo, was called to order on May 14, 2018 at 7:00 P.M. in the Board Room of the Hugo Municipal Building by Mayor Tom Lee. The Pledge of Allegiance to the United States Flag was recited in unison. The following Trustees answered roll call: Trustee Monroe; Trustee Johnson; Trustee Bandy; Trustee Constance; Trustee Dobbs and Trustee Thelen. Mayor Lee declared that there was a quorum of the Board present for the transaction of business.

Staff present at this meeting was Town Clerk Maria Nestor, Public Works Director Clayton Hale, Chief Marshal Jesse Schier, and Town Attorney Stan Kimble.

Guests present were Judy Thelen, Brenda Dutro, Gillian Laycock, Alice Arsenault, Renita Thelen, Jim Thelen, Lisa Thelen, Shawneen Dobbs, John LaBorde, Ben Orrell, Linda Orrell, Nicole Hood, Aaron Hood, Troy McCue, Patsy Tompkins, Nyal Smith, Jessica Rodriguez, Jina St James, Nigel Laycock, Clare Laycock, and Will Bublitz representing the Eastern Colorado Plainsman.

A motion was made by Trustee Johnson and a second was made by Trustee Constance to approve the agenda. **THE MOTION CARRIED UNANIMOUSLY.**

A motion was made by Trustee Johnson and a second was made by Trustee Thelen to approve the minutes from the April 9, 2018 as presented. **THE MOTION CARRIED UNANIMOUSLY.**

Trustee Constance reported that the Administrative Committee met on April 24, 2018 and further discussed the developmental ordinance and building codes.

Trustee Bandy reported to the Board that the Public Works Committee met on April 12, 2018 and discussed the streets that will have curb and gutter put in this year; the ongoing sewer project; and then discussed the water improvement project. The majority of the committee would recommend to the Board to proceed with the water improvement project.

Alice Arsenault with Element Engineering, LLC gave an update on the sewer project and was here to answer any questions on the water improvement project.

A motion was made by Trustee Dobbs and a second was made by Trustee Thelen to proceed with the water improvement project. **THE MOTION CARRIED WITH TRUSTEES MONROE, JOHNSON, CONSTANCE, DOBBS, AND THELEN VOTING IN FAVOR AND TRUSTEE BANDY VOTING AGAINST.**

Mayor Lee presented Trustee Bandy with a certificate of appreciation and thanked him for all the years he has served on the Town Board.

Clerk Nestor administered the Oath of Office to the newly elected trustees, David Dobbs, John Thelen, and Gillian Laycock.

Troy McCue representing LCEDC gave his monthly report. In Hugo he did five business retention visits; is continuing the promotion of the hotel RFP; has assisted with the code adoption; and has signed a new Vista who is also named James.

Jessica Rodriguez told the Board that they have a possible developer coming into the area and they are looking for a place to open a realty office in Hugo.

May 14, 2018

Page 2

Clerk Nestor reported that Nicole and Aaron Hood applied for a building permit to build a stick-built home at 144 5th Street, Hugo. This is currently zone C1 which a stick-built home is not currently a permitted use. The setbacks for their home are all ok so they are asking the Board for a variance to build a stick-built home in this zone. Trustee Johnson made a motion and Trustee Monroe made a second to approve the variance to build a stick-built home in this C1 area. THE MOTION CARRIED UNANIMOUSLY.

Judy Thelen spoke to the Board about the 2018 season for the Welcome Center. It will open May 28, 2018 and be open on Mondays, Thursdays, and Fridays from 12:00 noon until 3:00 P.M. It will close on September 3, 2018. On May 28, 2018 it will open at 9:30 A.M. and have coffee and donuts for anyone who would like to stop by before the ceremony at the Evergreen Cemetery.

Brenda Dutro representing HIP spoke to the Board about having free swimming at the Hugo Municipal Swimming Pool from 12:00 noon to 6:00 P.M on July 4, 2018. She then gave a short history about how HIP had begun. Patsy Tompkins then gave a rundown of the many things HIP has been involved with.

As an unscheduled guest Nigel Laycock wanted to thank the whole Town of Hugo for the wonderful welcome he and his wife got since moving here from South Africa.

Trustee Dobbs made a motion and Trustee Constance made a second to have Lucy Monroe and Judy Thelen be on the Welcome Center Committee. THE MOTION CARRIED UNANIMOUSLY.

Under the authority granted to him under CRS 24-90-108 Mayor Lee appointed Lian Emmerling of Hugo, to the Library Board of Trustees for a term expiring January 1, 2022. A motion was made by Trustee Johnson and a second was made by Trustee Monroe to approve this appointment. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Johnson and a second was made by Trustee Dobbs to approve Resolution Number 263 -A RESOLUTION APPOINTING MUNICIPAL OFFICERS FOR THE TOWN OF HUGO, COLORADO. Maria Nestor as Town Clerk/Treasurer; Stan Kimble as Town Attorney, and Vicki Edwards as Municipal Judge. THE MOTION CARRIED UNANIMOUSLY.

Trustee Johnson made a motion and Trustee Monroe made a second to appoint Trustee Thelen as Mayor Pro Tem. THE MOTION CARRIED UNANIMOUSLY.

Mayor Lee appointed the committees as follows:

Administrative Committee: Trustee Constance, Trustee Dobbs, and Trustee Thelen.

Public Works Committee: Trustee Thelen, Trustee Dobbs, and Trustee Constance.

Public Safety Committee: Trustee Johnson, Trustee Monroe, and Trustee Laycock.

Clerk Nestor reminded the Board of the meeting on Thursday, May 17th at 6:30 PM with Dave, Greg, and Ken, and to have building code questions ready for them; the CIRSA and CML meeting in Kit Carson has been cancelled; the auditor has been here working on the 2017 audit; the dog clinic is Monday, May 21st from 4:00 to 6:00; she wrote Lahna Wimmer a letter letting her know what the Ron Wimmer Memorial money purchased this year for the baseball teams; sent a thank you note to Raylene and Cole Thompson for their donation to the pool boiler- thank you notes have been sent for all the donations made. She is looking into a plaque to

May 14, 2018

Page 3

be put at the pool; sent a thank you note to Hugo Improvement Partnership for purchasing the Midgets, Tee-Ball, and Machine Pitch tee shirts for the 2018 season; and read from the nuisance ordinance how someone could file a complaint.

Public Works Director Hale reported that the swimming pool boiler is up and running, the pool has been filled with water and is chlorinating and circulating; the summer help had been hired; and he has talked to McCormick about giving the Town a bid on the paving of 2nd Avenue and 3rd Avenue where they had rotor milled the street; and also, on 3rd Street between 4th Avenue and 5th Avenue. Clerk Nestor reminded everyone that the Evergreen Cemetery clean up will begin Monday, May 21, 2018.

Chief Marshal Schier told the Board that he has been re-certified as a taser instructor; would like to thank the community, and the whole county for being involved in the project that was spearheaded by Pronghorn Ace and Oscars Bar and Grill, to raise money for upgraded body armor for law enforcement in Lincoln County. The goal was \$24,000.00 and it raised \$50,000.00; he has not heard from anyone from CDOT on the school zone; the Genoa-Hugo School bike rodeo will be May 17, 2018.

Attorney Kimble told the Board that he is working on the land use ordinance and would like to change the name to land use code. He would have a rough draft to the Board within 30 days.

Trustee Constance welcomed Trustee Laycock to the Board and set a committee meeting for Tuesday, May 22, 2018 at 6:30 PM.

Trustee Dobbs welcomed Trustee Laycock to the Board and told the Board that the Town of Hugo needs a Town Crier.

Trustee Thelen told the Board that the Child Care Center has raised \$97,726.00 so far.

There was no unfinished business to come before the Board.

A motion was made by Trustee Johnson and a second was made by Trustee Dobbs to pay the list of bills presented to the Board and to pay any additional bills not on the list upon approval of the Treasurer and Mayor. **THE MOTION CARRIED UNANIMOUSLY.**

The next regular meeting of the Board will be Monday, June 11, 2018 at 7:00 PM.

A motion was made by Trustee Dobbs and a second by Trustee Johnson to adjourn the meeting. **THE MOTION CARRIED UNANIMOUSLY.**

Tom Lee/ Mayor

ATTEST:

Maria Nestor/ Town Clerk

