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RECORD OF PROCEEDINGS

Hugo, Colorado  
March 12, 2018

The regular meeting of the Board of Trustees, Town of Hugo, was called to order on March 12, 2018 at 7:00 P.M. in the Board Room of the Hugo Municipal Building by Mayor Tom Lee. The Pledge of Allegiance to the United States Flag was recited in unison. The following Trustees answered roll call: Trustee Johnson; Trustee Bandy; Trustee Constance; Trustee Dobbs and Trustee Thelen. Mayor Lee declared that there was a quorum of the Board present for the transaction of business. Trustee Monroe was not present at this meeting.

Staff present at this meeting was Town Clerk Maria Nestor, Public Works Director Clayton Hale, and Chief Marshall Jesse Schier. Town Attorney Stan Kimble was not present at this meeting.

Guests present were Justin Carter, Jess Solze, Judy Thelen, Wayne Nestor, Jim Thelen, Lisa Thelen, Marion Hendersen, Ben Orrell, Linda Orrell, Sam Emmerling, Fred Lundy, John LaBorde, Gillian Laycock, Nyle Smith, Troy McCue, Jessica Rodriguez, Jesus Alvarez, David St. Aoro, Dave Smith, Todd Messer, Ed Marlof, Jina St. James, Juliet Lundy and Will Bublitz representing the Eastern Colorado Plainsman.

A motion was made by Trustee Johnson and a second was made by Trustee Dobbs to approve the agenda. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Johnson and a second was made by Trustee Constance to approve the minutes from the February 12, 2018 meeting as presented. THE MOTION CARRIED UNANIMOUSLY.

Troy McCue representing LCEDC gave his monthly report. In Hugo he helped revise the hotel RFP; did four routine business retentions; and has an active SBDC client. He reported that Lincoln County will host the 2020 Rural Philanthropy Days event. He also asked the Board to think of where they would like to put the sign for the Certified Small Business Community for Hugo. It was brought up about getting two signs and putting one on each end of Town.

Justin Carter representing the Hugo Volunteer Fire Department gave an update on where the fire department is in their plan to become a fire district.

Jessica Rodriguez reported that Sandy Creek properties has been listed and there are a couple developers looking at it. They will keep the Board updated at each monthly meeting.

Marion Henderson with Peak Wireline discussed with the Board the possibility of putting up a 60X60 building on the property just East of the car wash on 4<sup>th</sup> Street for his business and storing his trucks there. He was given a building permit and when it is turned in the Board will take a look at it.

There was not unscheduled guests to come before the Board.

Trustee Constance reported to the Board that the Administrative Committee met on March 6, 2018 and discussed the hotel RFP with Troy McCue. A motion was made by Trustee Dobbs and a second was made by Trustee Johnson to approve the hotel request for proposal with two changes in it. The motion also included that Troy advertise the RFP with free publications and the Town Clerk put it on the Town website. THE MOTION CARRIED UNANIMOUSLY. A motion was made by Trustee Dobbs and a second was made by Trustee Thelen to adopt the 2006 IBC and IRC codes. THE MOTION CARRIED WITH TRUSTEE CONSTANCE, TRUSTEE DOBBS AND TRUSTEE THELEN VOTING IN FAVOR AND TRUSTEE JOHNSON AND TRUSTEE

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BANDY VOTING AGAINST. An Administrative Committee meeting was scheduled for March 29, 2018 at 6:00 PM.

Clerk Nestor stated she was writing some thank you notes to people who donated money for the purchase of the new boiler for the swimming pool; the 2018 election would be April 3, 2018; and that Cooper Clark sent the Town \$2,500.00 for the library computers, and \$6,000.00 for radios for the Marshal's office.

Public Works Director Hale stated he would go to Colorado Springs on Wednesday and pick up the boiler for the swimming pool; he has been getting quotes for Cobitco for chip seal; and he has had a couple people interested in the summer maintenance positions.

Chief Marshal Schier told the Board that Matthew VanLuween was sworn in on Thursday, March 8, 2018 and would begin work on March 16, 2018. He had no update on the school zone.

Trustee Thelen told the Board that he had applied and received a scholarship to attend the 2018 CML conference in June.

Trustee Dobbs mentioned getting signs of all the small business in Town and placing them with the Certified Small Business Community sign that Hugo will get, or somewhere by the Welcome Center.

Mayor Lee asked about the removal of the asbestos in the house on 3<sup>rd</sup> Ave. Clerk Nestor will look into it.

There was no unfinished business to come before the Board.

A motion was made by Trustee Johnson and a second was made by Trustee Dobbs to pay the list of bills presented to the Board and to pay any additional bills not on the list upon approval of the Treasurer and Mayor. **THE MOTION CARRIED UNANIMOUSLY.**

The next regular meeting of the Board will be Monday, April 9, 2018 at 7:00 PM.

A motion was made by Trustee Constance and a second by Trustee Johnson to adjourn the meeting.

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Tom Lee/ Mayor

ATTEST:

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Maria Nestor/ Town Clerk

