
RECORD OF PROCEEDINGS

Hugo, Colorado
February 12, 2018

The regular meeting of the Board of Trustees, Town of Hugo, was called to order on February 12, 2018 at 7:00 P.M. in the Board Room of the Hugo Municipal Building by Mayor Tom Lee. The Pledge of Allegiance to the United States Flag was recited in unison. The following Trustees answered roll call: Trustee Johnson; Trustee Bandy; Trustee Constance; Trustee Dobbs and Trustee Thelen. Mayor Lee declared that there was a quorum of the Board present for the transaction of business. Trustee Monroe was not present at this meeting.

Staff present at this meeting was Town Clerk Maria Nestor, Public Works Director Clayton Hale, Chief Marshall Jesse Schier, and Town Attorney Stan Kimble.

Guests present were Judy Thelen, Lisa Thelen, Jim Thelen, Ben Orrell, Linda Orrell, Jari Lee, Dave St. Aoro, Sam Emmerling, Troy McCue, James Russell, Jeannie Kinnaman, Barbara Graham, Tim Graham, Dave Smith, Todd Messer, Jina St. James, Jesus Alvarez, Gillian Laycock, Justin Carter, Nyle Smith, and Will Bublitz representing the Eastern Colorado Plainsman.

A motion was made by Trustee Johnson and a second was made by Trustee Constance to approve the agenda. **THE MOTION CARRIED UNANIMOUSLY.**

A motion was made by Trustee Johnson and a second was made by Trustee Thelen to approve the minutes from the January 15, 2018 meeting as presented. **THE MOTION CARRIED UNANIMOUSLY.**

Troy McCue representing LCEDC gave his monthly report. In Hugo he helped revise the hotel RFP; did eight routine business retentions; helped host the building code forum that was held in January; and has an active SBDC client.

Jina St James, who is a realtor, and Jesus Alvarez, who is from J&L Enterprises Ltd gave a presentation on their views of what could happen at the Sandy Creek Properties. They will be attending the board meeting again in March for more updates.

As an unscheduled guest, Justin Carter representing the Hugo Volunteer Fire Department told the Board that the fire department is beginning the process of becoming a fire district. They thanked the Board for its continued support and would like to meet with them to decide what will happen to the buildings, land and equipment that the Town of Hugo owns. Mr. Carter will come to the board meeting in March with more information.

Trustee Johnson made a motion and Trustee Dobbs made a second to approve resolution number 262. **A RESOLUTION AUTHORIZING THE TOWN CLERK TO APPOINT ELECTION JUDGES FOR THE TOWN OF HUGO MUNICIPAL ELECTION TO BE HELD ON APRIL 3, 2018. THE MOTION CARRIED UNANIMOUSLY.** A true and correct copy of this resolution is attached to this Record of Proceedings and made a part thereof.

Trustee Constance reported to the Board that the Administrative Committee met on January 15, 2018 and discussed the developmental agreement that they want Clayton to look at, and also discussed the building code forum. They would like to see more information on what building codes Limon has. The committee met again on January 23, 2018 and revised the hotel RFP.

Clerk Nestor reported to the Board that she had three nomination petitions turned in for the April 3, 2018 election. More information about the election will be put in the Eastern Colorado

February 12, 2018

Page 2

Plainsman in March. She also asked the Board if they wanted to keep baseball prices the same. A motion was made by Trustee Johnson and a second was made by Trustee Thelen to increase the registration fees for 2018 by \$5.00 per registration and add a \$10.00 late fee for anyone registering after the deadline. **THE MOTION CARRIED UNANIMOUSLY.**

Public Works Director Hale reported that the new boiler for the swimming pool is in Colorado Springs; they have been taking out a lot of dead trees in the main park, cemetery, and the park by the Depot; there are three large trees in the main park that he may need to hire someone to take out; he has visited with Element Engineering about including a touch meter read system to the cost of a new water tower; will replace some curb and gutter this summer on 5th street in front of the Catholic Church to the end of the block to the West, replace a couple sections for curb and gutter along 4th Ave before putting in the new street, and will replace two pans in Town.

Chief Marshall Schier told the Board that he had given a conditional offer to an applicant that had applied for the Deputy Marshall position. This person will begin in March 2018. He had received the initial draft from CDOT about a school zone. He will do some clarification about a sidewalk on 1st Avenue and who is responsible for installing and possibly supplying electricity to the signs.

Attorney Kimble told the Board he is currently working on updating the Town's zoning ordinance; and will look over the developmental agreement the Clerk has sent him.

Trustee Thelen asked Marshall Schier what the status was on some properties he had been working on. Marshall Schier and Attorney Kimble said they are working on some letters to be sent to the property owners.

Mayor Lee asked Trustee Thelen about the daycare center; and asked Marshall Schier about a property on 5th Street, and reported that the Town will be getting a street light on the corner of 9th Avenue and Highway 287.

There was no unfinished business to come before the Board.

A motion was made by Trustee Johnson and a second was made by Trustee Dobbs to pay the list of bills presented to the Board and to pay any additional bills not on the list upon approval of the Treasurer and Mayor. **THE MOTION CARRIED UNANIMOUSLY.**

The next regular meeting of the Board will be Monday, March 12, 2018 at 7:00 PM

A motion was made by Trustee Johnson and a second by Trustee Constance to adjourn the meeting.

Tom Lee/ Mayor

ATTEST:

Maria Nestor/ Town Clerk

