
RECORD OF PROCEEDINGS

Hugo, Colorado
November 13, 2017

The regular monthly meeting of the Board of Trustees, Town of Hugo, was called to order on November 13, 2017 at 7:00 P.M. in the Board Room of the Hugo Municipal Building by Mayor Tom Lee. The Pledge of Allegiance to the United States Flag was recited in unison. The following Trustees answered roll call: Trustee Monroe; Trustee Johnson; Trustee Bandy; Trustee Constance; Trustee Dobbs and Trustee Thelen. Mayor Lee declared that there was a quorum of the Board present for the transaction of business.

Staff members present at the meeting were: Town Clerk, Maria Nestor; Public Works Director, Clayton Hale; Chief Marshal, Jesse Schier and Town Attorney, Stan Kimble.

Guests present at the meeting were: Will Mallory, Trey Boger, Gillian Minick, Ashton Champlin, Lisa Thelen, Jim Thelen, Linda Orrell, Ben Orrell, Troy McCue, Carroll Schroeder, Jeannie Kinnaman, Dave Smith, Kelli O'Neil, Pete Rodriguez, Jessica Rodriguez, Mike O'Neil, Sharon O'Neil, Mark Harbert, Todd Messer, and Will Bublitz representing the Eastern Colorado Plainsman.

A motion was made by Trustee Johnson and a second was made by Trustee Monroe to approve the agenda as presented. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Johnson and a second by Trustee Thelen to approve the minutes as presented. THE MOTION CARRIED UNANIMOUSLY.

Troy McCue with LCEDC presented his written report. In Hugo he will be participating the planning process of the hotel RFP; made routine business retention visits through the Town; is participating with LCHCC on clinic expansion; he sees growth and changes in Lincoln County and Hugo and encourages the Board to engage in the process; and stated that the new SBDC consultant is Raejean Palko.

Trey Boger addressed the Board stating that he is a member of the Boy Scout Troop 50 and is seeking approval of a project he would like to do on the Coulson Trail. He would like to do some upkeep and improvements on the nature signs that are on the trail. A motion was made by Trustee Dobbs and a second was made by Trustee Monroe to let Trey Boger proceed with this project. THE MOTION PASSED UNANIMOUSLY.

Carroll Schroeder addressed the Board asking for a variance of "USE" in a C2 zone where he owns several lots in block 13 of the Williams Addition to Hugo. A motion was made by Trustee Dobbs and a second was made by Trustee Johnson to grant Mr. Schroeder the variance. THE MOTION CARRIED UNANIMOUSLY.

Todd Messer with Sandy Creek Properties introduced Jessica Rodriguez who is representing investors who are interested in purchasing Sandy Creek Properties. She also introduced Mark Harbert who works with Finance of America and Kellie O'Neil who is a manufactured/ modular home builder. Kellie stated her family has been in land development for homes for 15-20 years. They have been buying land and speculating homes for Champion dealership. After some discussion it was decided that Mike O'Neal would be their liaison and will speak to Hugo's Public Works Director when questions come up.

As an unscheduled guest Gillian Minick addressed the Board in regards to the meeting held with LCEDC on November 8, 2017 where a couple Board members attended and building codes in Hugo were discussed. She stated she is in favor of the Town adopting building codes for new

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buildings. She asked the Board to be proactive in guiding and leading change rather than ignoring and being reactive when the opportunity for success has passed due to inaction.

As an unscheduled guest Ben Orrell addressed the Board about the RFP on the hotel. He stated that when doing the RFP the primary point of contact could be Troy McCue with LCEDC, the second could be himself and the third could be the Town of Hugo.

Clerk Nestor reported that the Board met on November 1, 2017 and another meeting was scheduled for Wednesday, November 15, 2017 at 6:00 PM.

Public Works Director Clayton Hale reported that paving was completed; the milling of 4th Avenue and 2nd Avenue will begin shortly, and he and Trustee Thelen will meet with the Tourism Board on November 16, 2017.

Chief Marshal Schier stated that his written report was in the board packets, and he has not heard anything from CDOT on the school zoning.

Attorney Kimble stated again about updating Ordinance 171, and suggested the Town do a developmental agreement with any developers. He will send some examples.

Trustee Dobbs wanted to schedule a meeting to look over and update the hotel RFP that Troy McCue sent the Town. This will be tabled so budget meeting can be held first.

Mayor Lee asked Attorney Kimble about vacant buildings. Attorney Kimble said a vacant building has to be dangerous before you could make someone tear it down and that the municipal judge would be the ultimate decision maker.

There was no unfinished business to come before the Board.

A motion was made by Trustee Johnson and a second was made by Trustee Thelen to pay the list of bills presented to the Board and to pay any additional bills not on the list upon approval of the Treasurer and Mayor. THE MOTION CARRIED UNANIMOUSLY.

GENERAL FUND

Eastern Slope Rural Telephone	Telephone	275.80
Farm Gas, Inc.	Fuel	588.59
KC Electric Association	Electricity	550.56
Black Hills Energy	Natural Gas	189.53
Anthem Blue Cross & Blue Shield	Premiums	4128.43
East Central Council of Local Govt.	4 th Quarter Dues	319.00
Eastern Colorado Plainsman	Publication	269.07
University of Colorado/Denver	½ of the Hotel Feasibility Study	675.00
Express Toll	Public Safety Expense	14.80
Parmer's Automotive	Repairs	206.77
Witt Boy's NAPA	Supplies	74.97
Osborne's Supermarket	Supplies	37.89
Ricoh USA	Copier Contract	119.14
Hugo Lumber & Hardware	Supplies	503.42
Stan Kimble	Attorney Fees	226.20
Tom Lee	Mayor Expense Reimb.	20.00
Kristie Constance	Trustee Expense Reimb.	10.00

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John Thelen	Trustee Expense Reimb.	10.00
Tony Bandy	Trustee Expense Reimb.	10.00
Richard Johnson	Trustee Expense Reimb.	10.00
Lucy Monroe	Trustee Expense Reimb.	10.00
David Dobbs	Trustee Expense Reimb.	10.00
Chase Card Services	Card Charges	1323.79
US Treasury	Payroll Withholding Penalty	628.42
Eastern Colorado Plainsman	Publication	48.96
Jesse Schier	Health Savings Account	562.50
Maria Nestor	Health Savings Account	562.50
Casey Thelen	Health Savings Account	283.30
Steven Ryan	Health Savings Account	283.30
Verizon Wireless	Telephone Charges	138.61
Casey Thelen	Salary	2394.85
Vicki Moore	Salary	507.92
Maria Nestor	Salary	2565.27
Jesse Schier	Salary	2412.96
Steven Ryan	Salary	2031.60
Town of Hugo Payroll Fund	Payroll Withholdings	2307.29
Colorado Dept. of Revenue	State Withholdings	407.00
CCOERA	Retirement	771.60
Aflac	Premiums	97.30
CCOERA	Retirement	50.00
Town of Hugo Payroll Fund	FPPA	1274.63
Family Support Registry	Support	200.00

WATER FUND

Eastern Slope Rural Telephone	Telephone	39.50
Farm Gas, Inc.	Fuel	212.64
KC Electric Association	Electricity	659.18
Black Hills Energy	Natural Gas	48.28
Anthem Blue Cross & Blue Shield	Premiums	1426.49
Witt boy's NAPA	Supplies	70.98
Dana Kepner Co.	Supplies	638.76
Hugo Lumber & Hardware	Supplies	77.70
RVS Software	Annual Contract	328.00
DPC Industries	Cylinder Rental	40.00
Patricia Johnson	Health Savings Account	562.50
Clayton Hale	Health Savings Account	283.30
Clayton Hale	Salary	2568.57
Patricia Johnson	Salary	2070.42
Town of Hugo Payroll Fund	Payroll Withholdings	1451.00
Colorado Dept. of Revenue	State Withholdings	189.00
CCOERA	Retirement	360.00

SEWER FUND

KC Electric Association	Electricity	232.84
Black Hills Energy	Natural Gas	10.96
Anthem Blue Cross & Blue Shield	Premiums	1161.27
Witt Boy's NAPA	Supplies	19.38
Dana Kepner Co.	Supplies	153.66
Jeremiah Forristall	Health Savings Account	562.50
Jeremiah Forristall	Salary	1731.40

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Town of Hugo Payroll Fund	Payroll Withholdings	499.20
Colorado Dept. of Revenue	State Withholdings	54.00
CCOERA	Retirement	144.00
Family Support Registry	Support	227.00

TRASH FUND

Farm Gas, Inc	Fuel	331.68
Anthem Blue Cross & Blue Shield	Premiums	879.48
RVS Software	Annual Contract	328.00
Lincoln County Treasurer	Landfill Fees	780.00
Randy Trainer	Health Savings Account	283.30
Randy Trainer	Salary	2204.77
Town of Hugo Payroll Fund	Payroll Withholdings	770.00
Colorado Dept. of Revenue	State Withholdings	108.00
CCOERA	Retirement	180.00
Aflac	Premium	56.73

STREET LIGHT FUND

KC Electric Association	Street Lights	1157.95
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The next regularly scheduled meeting of the Board of Trustees will be Monday, December 11, 2017, commencing at 7:00 P.M. in the Board Room of the Hugo Municipal Building.

There being no further business to come before the Board, a motion was made by Trustee Johnson and a second was made by Trustee Thelen to adjourn the meeting. THE MOTION CARRIED UNANIMOUSLY.

Tom Lee/ Mayor

ATTEST:

Maria Nestor/ Town Clerk