

Hugo, Colorado
September 11, 2017

The regular monthly meeting of the Board of Trustees, Town of Hugo, was called to order on September 11, 2017 at 7:00 P.M. in the Board Room of the Hugo Municipal Building by Mayor Tom Lee. The Pledge of Allegiance to the United States Flag was recited in unison. The following Trustees answered roll call: Trustee Monroe; Trustee Bandy; Trustee Constance; Trustee Dobbs; and Trustee Thelen. Trustee Johnson was absent from the meeting. Mayor Lee declared that there was a quorum of the Board present for the transaction of business.

Staff members present at the meeting were: Town Clerk, Maria Nestor; Public Works Director, Clayton Hale; Chief Marshal, Jesse Schier; and Town Attorney, Stan Kimble.

Guests present at the meeting were: Judy Thelen, Jeannie Kinnaman, Sam Emmerling, Ben Orrell, Jessica Weeks, Gillian Minick, Troy McCue, James Russell, Linda Orrell and Will Bublitz representing the Eastern Colorado Plainsman.

A motion was made by Trustee Thelen and a second was made by Trustee Constance to approve the agenda as presented. THE MOTION CARRIED UNANIMOUSLY.

Trustee Monroe had a question about a motion in the August 14, 2017 Board minutes. They were not approved at this time.

Troy McCue with LCEDC presented his written report. In Hugo, he did 5 retention visits; has been helping to staff the Welcome Center which closed on September 4, 2017; is doing outreach to hotel concerns using the hotel feasibility study; participated in the LCHCC team on clinic expansion; conducted interviews for a part-time consultant position and has been working with some fire departments for funding. A board workshop was scheduled for Tuesday, September 26, 2017 at 6:00 PM with James Russell to continue working on the strategic plan.

A hearing for a special event permit was opened by Mayor Lee. Jessica Weeks representing the Hugo Improvement Partnership was sworn in. Clerk Nestor stated that the Hugo Improvement Partnership had submitted an application for a special event permit to conduct a beer garden on Saturday, October 14, 2017 from 11:00 A.M. to 5:00 P.M. during the Fall Festival. She stated that the application was complete and public notice of the hearing had been posted and published in accordance with state statutes. There was no one in the audience that spoke in favor of or against this event permit. A motion was made by Trustee Thelen and a second was made by Trustee Dobbs that the local licensing authority of the Town of Hugo approve the issuance of a special event permit to the Hugo Improvement Partnership for a one-day use on October 14, 2017 from 11:00 A.M. to 5:00 P.M. THE MOTION CARRIED UNANIMOUSLY.

As an unscheduled guest, Judy Thelen representing HIP gave an update on the Welcome Center. Since her last report on July 10th, there had been 18 visitors from 6 states, 13 local people and 1 person from England. The Welcome Center closed on Monday, September 4, 2017. The Welcome Center was open from Memorial Day to Labor Day and they had 62 visitors sign the book.

Trustee Constance stated that the Administrative Committee met on August 22, 2017. The committee reviewed ordinance number 250; talked about employee policy addition regarding certifications and repayment if an employee leaves the job early; talked about publishing ordinances by title only and putting that on the ballot; and discussed building codes and ordinance number 171. Clerk Nestor told the Board that she would like to discuss with the committee some more about publishing ordinances by title only.

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A motion was made by Trustee Bandy and a second was made by Trustee Constance to approve ordinance number 250, with one correction. THE MOTION CARRIED UNANIMOUSLY.

Clerk Nestor asked who was going to be able to attend the CML District meeting in Burlington on October 3, 2017; she reported that she had two asbestos contractors contact her about the removal of asbestos in the house on 3rd Ave; and that she had received a grant for \$7,000.00 from the Cooper Clark Foundation to go toward the swimming pool heater.

Chief Marshal Schier stated that he is ordering new citations and the cost will be about \$900.00; and that he is considering grants for new radios.

Public Works Director Hale stated that they have been looking at some swimming pool heaters; was approached by a citizen about donating some money toward the pool heater; the maintenance crew has been doing some patching; and he will be talking to Thompsons about doing some land swapping for the sewer lagoons.

Attorney Kimble reported to the Board that the land use ordinance number 171 has about eight to nine amendments, and that the Board might want to consider repealing the ordinance and writing a new one that includes all the amendments. This will be discussed with the administrative committee.

Trustee Thelen asked Marshal Schier if he wrote to the property owners that were discussed in the August 14, 2017 meeting. Marshal Schier stated that he did and they were making progress.

Mayor Lee stated he had talked to the CEO of the hospital and that he (the CEO) stated it did not make any difference to the hospital if Hugo had building codes or not. After some discussion about this the topic, Trustee Bandy thanked the Mayor for talking to the CEO of the hospital.

In unfinished business, Clerk Nestor did review the tape of the August 14, 2017 minutes and the motion that was in question was written in the minutes exactly how it was made in the meeting. Trustee Dobbs made a motion and Trustee Monroe made a second to approve the minutes of August 14, 2017 with an amendment. The amendment is regarding page one (1), paragraph eight (8), the motion that was made. The amendment will put a period (.) after the word "situation" and remove the words "and would remedy it". THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Dobbs and a second was made by Trustee Thelen to pay the list of bills presented to the Board and to pay any additional bills not on the list upon approval of the Treasurer and Mayor. THE MOTION CARRIED UNANIMOUSLY.

GENERAL FUND

Sunrise	Public Works Supplies	70.33
Eastern Colorado Plainsman	Publications	198.05
Parmer's Automotive	Repairs	30.58
Fam Gas, Inc.	Fuel	575.88
Witt Boy's NAPA	Parts	158.35
Hugo Lumber & Hardware	Supplies	1281.79
Osborne's Supermarket	Supplies	103.82
Eastern Slope Rural Telephone	Telephone Expense	272.08
KC Electric Association	Electricity	775.34
Black Hills Energy	Natural Gas	102.34

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Anthem Blue Cross & Blue Shield	Premiums	3810.17
Chase Card Services	Card Charges	1836.41
Van Diest Supply Company	Mosquito Spray	372.50
Tom Lee	Mayor Expense Reimb.	20.00
Kristie Constance	Trustee Expense Reimb.	10.00
John Thelen	Trustee Expense Reimb.	10.00
Tony Bandy	Trustee Expense Reimb.	10.00
Richard Johnson	Trustee Expense Reimb.	10.00
Lucy Monroe	Trustee Expense Reimb.	10.00
David Dobbs	Trustee Expense Reimb.	10.00
US Postal Service	Stamped Envelopes	300.25
City of Burlington	CML Meeting	175.00
Aspen Leaf Company	Public Works Supplies	56.80
Eastern Colorado Plainsman	Publications	372.51
East Central Council of Local Governments	Dues	200.00
Valcrete, Inc.	Concrete	148.00
Black Hills Energy	Natural Gas-Swimming Pool	5.75
Pinnacol Assurance	Workman Compensation	897.00
Jesse Schier	Health Savings Account	562.50
Maria Nestor	Health Savings Account	562.50
Casey Thelen	Health Savings Account	283.30
Steven Ryan	Health Savings Account	283.30
Municipal & Contractors Equipment Co.	Public Works Supplies	123.51
Verizon Wireless	Telephone Expense	138.51
Evergreen System & Technology	Computer Setup	315.67
Casey Thelen	Salary	2394.85
Vicki Moore	Salary	507.92
Maria Nestor	Salary	2565.27
Jesse Schier	Salary	2412.96
Steven Ryan	Salary	2031.60
Town of Hugo Payroll Fund	Payroll Withholdings	2307.29
Colorado Dept. of Revenue	State Withholdings	407.00
CCOERA	Retirement	385.80
Aflac	Premiums	97.30
CCOERA	Retirement-deferred	50.00
FPPA	Retirement	1274.63
Family Support Registry	Support	200.00
Eastern Colorado Plainsman	Publication	67.32

WATER FUND

Farm Gas, Inc.	Fuel	54.56
Lindsay Precast, Inc.	Supplies	160.00
Hugo Lumber & Hardware	Supplies	37.60
Eastern Slope Rural Telephone	Telephone Expense	39.29
KC Electric Association	Electricity	765.10
Black Hills Energy	Natural Gas	11.55
Anthem Blue Cross & Blue Shield	Premiums	1196.88
Chase Card Services	Card Charges	23.85
Dan Kepner	Supplies	220.62
Colorado Dept. of Public Health	Water Testing	205.00
Colorado Dept. of Public Health	Water Sample Fee	20.00

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Clayton Hale	Health Savings Account	283.30
Patricia Johnson	Health Savings Account	562.50
DPC Industries	Cylinder Rental	70.00
Clayton Hale	Salary	2568.57
Patricia Johnson	Salary	2070.42
Town of Hugo Payroll Fund	Payroll Withholdings	1451.00
Colorado Dept. of Revenue	State Withholdings	189.00
CCOERA	Retirement	360.00

SEWER FUND

Element Engineering	Sewer Project	942.50
Biolynceus	Sludge Remover	2656.99
Hugo Lumber & Hardware	Supplies	103.81
KC Electric Association	Electricity	226.12
Black Hills Energy	Natural Gas	10.96
Anthem Blue Cross & Blue Shield	Premiums	2196.32
Dana Kepner	Supplies	1256.02
Jeremiah Forristall	Salary	1757.22
Town of Hugo Payroll Fund	Payroll Withholdings	491.55
Colorado Dept. of Revenue	State Withholdings	54.00
Family Support Registry	Support	227.00

TRASH FUND

Lincoln County Treasurer	Landfill Fees	650.00
Farm Gas, Inc.	Fuel	357.78
Anthem Blue Cross & Blue Shield	Premiums	814.11
Randy Trainer	Health Savings Account	283.30
Randy Trainer	Salary	2204.77
Town of Hugo Payroll Fund	Payroll Withholding	770.00
Colorado Dept. of Revenue	State Withholdings	108.00
CCOERA	Retirement	90.00
Aflac	Premiums	56.00

STREET LIGHT FUND

KC Electric Association	Street Lights	1157.95
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SALES AND USE TAX FUND

McCormick Excavation & Paving	Asphalt	2184.70
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There being no further business to come before the Board, a motion was made by Trustee Dobbs and a second was made by Trustee Constance to adjourn the meeting. THE MOTION CARRIED UNANIMOUSLY.

Tom Lee/ Mayor

ATTEST:

Maria Nestor/ Town Clerk

