

Hugo, Colorado
June 12, 2017

The regular monthly meeting of the Board of Trustees, Town of Hugo, was called to order on June 12, 2017 at 7:00 P.M. in the Board Room of the Hugo Municipal Building by Mayor Tom Lee. The Pledge of Allegiance to the United States Flag was recited in unison. The following Trustees answered roll call: Trustee Monroe; Trustee Johnson; Trustee Bandy; Trustee Constance; Trustee Dobbs (arrived later); and Trustee Thelen. Mayor Lee declared that there was a quorum of the Board present for the transaction of business.

Staff members present at the meeting were: Town Clerk, Maria Nestor; Public Works Director, Clayton Hale, and Town Attorney, Stan Kimble. Chief Marshal Schier was not present.

Guests present at the meeting were: Judy Thelen, Jari Lee, Elizabeth Cox, Rick Lockhart, Gillian Minick, Emily Poss, Laura White, Renita Thelen, Josh Mitcheck, Jeannie Kinnaman, Gretchen Smith, and Will Bublitz representing the Eastern Colorado Plainsman.

A motion was made by Trustee Johnson and a second was made by Trustee Lucy to approve the agenda as presented. THE MOTION CARRIED UNANIMOUSLY. (Trustee Dobbs not present).

A motion was made by Trustee Johnson and a second was made by Trustee Constance to approve the April 10, 2017 minutes as presented. THE MOTION CARRIED UNANIMOUSLY. (Trustee Dobbs not present).

Troy McCue and James Russell with LCEDC were not in attendance for the meeting but sent their report. They had 5 business retention visits in Hugo; have helped staff the Welcome Center; attended Senator Bennet's Joe Will Commemoration; will participate in the LCHNH board and staff retreat; and James attended the HIP meeting.

Emily Poss and Laura White, representing the Country Living Learning Center addressed the Board. They stated that the feasibility study had been completed and that they had received their nonprofit status letter. A motion was made by Trustee Johnson and a second was made by Trustee Dobbs to have a letter of intent to commit certain lots for the construction of a day care center drawn up and given to Country Living Learning Center so they have it to include with their grant applications. THE MOTION CARRIED UNANIMOUSLY.

As an unscheduled guest, July Thelen, president of HIP, reported on the Welcome Center which opened on May 29, 2017. It has had visitors from Oklahoma, Texas, Washington, Colorado, Kansas, as well as several locals. People love the old court room, and the pavilions. She stated that HIP bought a feather flag to hang outside.

Trustee Johnson made a motion and Trustee Monroe made a second to adopt ordinance number 248, "AN ORDINANCE APPROVING A LEASE OF REAL ESTATE, TOGETHER WITH FACILITIES THEREON, OWNED BY THE TOWN OF HUGO, COLORADO AND AUTHORIZING THE EXECUTION OF SAID LEASE." THE MOTION CARRIED UNANIMOUSLY.

In her report, Clerk Nestor explained a baseball issue that had come up. After some discussion the decision made by Clark Nestor and Public Works Director Hale would stand, but the Administrative Committee would discuss having the Board appoint a Recreation Board to oversee baseball next year. Clerk Nestor also stated that the 2016 consumer confidence report had been mailed; there was an email from an abatement contractor in the Board packets; the 2016 audit was finished and there one was for each Board member to have. A motion was made

June 12, 2017

Page 2

by Trustee Dobbs and a second was made by Trustee Johnson to close Highway 40/287 on Saturday, August 12, 2017, from 10:00 to 10:30 A.M., in respect to the Lincoln County fair parade. THE MOTION CARRIED UNANIMOUSLY.

Public Works Director Hale stated they have started installing the sewer line at the Sandy Creek Property; the chip seal project is scheduled for June 29, 2017; they have looked at the curb and gutter on Main Street and the pans that are going to be replaced. Trustee Bandy asked them to look at the curb and gutter down by Jean's Family Kitchen. He also reported that we should receive the planning grant paperwork soon which will need to be signed and sent back, and then Nick Marcotte can begin working on the PNA.

Attorney Kimble told the Board that CDOT had done the speed study which the Town had requested, but no one has received a report yet.

Mayor Lee explained that there are some blocks in the Town of Hugo that have phantom lots and this seems to cause problems for property owners. After much discussion it was decided to let Attorney Kimble meet with Penny Wilkins at Hedlund Abstract and decide what is needed to be done to fix this problem. Attorney Kimble will report back to the Board.

Trustee Bandy wanted to let Marshal Schier know that the weed letters made a difference, people were mowing their yards and the Town looks nice. He also asked Public Works Director Hale if the Town could begin sweeping some streets.

Trustee Dobbs said he had some reports about the speed of vehicles going through the Town.

Mayor Lee asked the Board to be thinking about the 2018 and 2019 general fund budget. He also asked Trustee Thelen to call a Public Safety Committee. A meeting was scheduled for Monday, June 19, 2017 at 6:00 P.M.

An Administrative Committee meeting was scheduled for Tuesday, June 20, 2017 at 6:30 P.M.

There was no unfinished business to be discussed by the Board.

A motion was made by Trustee Dobbs and a second was made by Trustee Johnson to pay the list of bills presented to the Board and to pay any additional bills not on the list upon approval of the Treasurer and Mayor. THE MOTION CARRIED UNANIMOUSLY.

GENERAL FUND		
Anthem Blue Cross & Blue Shield	Premiums	3810.17
Tom Jones	Audit	2200.00
Pro Sports	Baseball	605.09
Eastern Slope Rural Telephone	Telephone Expense	282.48
Black Hills Energy	Natural Gas	272.10
KC Electric Association	Electricity	681.08
Parmer's Automotive	Repairs	30.00
Farm Gas, Inc.	Fuel	371.70
DPC Industries	Chlorine	572.42
Osborne's Supermarket	Supplies	114.72
Witt Boy's NAPA	Parts	20.98
Pro Ag Solutions	Public Works Supplies	123.10
Sunrise Environmental	Public Works Supplies	135.86

June 12, 2017

Page 3

Hugo Lumber & Hardware	Supplies	860.68
Chase Card Services	Card Charges	1231.67
NEVE'S Uniforms & Equipment	Public Safety Supplies	208.86
Tom Lee	Mayor Expense Reimb.	20.00
Kristie Constance	Trustee Expense Reimb.	10.00
John Thelen	Trustee Expense Reimb.	10.00
Tony Bandy	Trustee Expense Reimb.	10.00
Richard Johnson	Trustee Expense Reimb.	10.00
Lucy Monroe	Trustee Expense Reimb.	10.00
David Dobbs	Trustee Expense Reimb.	10.00
Verizon Wireless	Phone Expense	138.47
Pinnacol Assurance	Premiums	897.00
Psychological Resources	Public Safety Expense	135.00
Brian Miller	Baseball Umpire	25.00
Jason Smith	Baseball Umpire	125.00
George Ehlers	Baseball Umpire	50.00
Joe Stevens	Baseball Umpire	50.00
Jesse Schier	Health Savings Account	562.50
Maria Nestor	Health Savings Account	562.50
Casey Thelen	Health Savings Account	283.30
Casey Thelen	Salary	2394.85
Vicki Moore	Salary	507.92
Austin Clymer	Salary	1534.12
Heather Graham	Salary	807.09
Taryn Book	Salary	849.26
Nick Knutson	Salary	750.80
Gregory Tidquist	Salary	775.63
Carlene Thelen	Salary	142.21
Jessie Schier	Salary	2412.96
Steven Ryan	Salary	2098.00
Town of Hugo Payroll Fund	Payroll Withholdings	3537.03
Colorado Dept. of Revenue	State Withholdings	553.00
CCOERA	Retirement	603.60
Aflac	Premiums	97.30
CCOERA	Retirement	50.00
FPPA	Retirement	1274.63
Family Support Registry	Support	200.00
Maria Nestor	Salary	2565.27
Douglas Mattics	Bought Back Cemetery Lot	50.00

WATER FUND

Anthem Blue Cross & Blue Shield	Premiums	1196.88
Tom Jones	Audit	1600.00
Eastern Slope Rural Telephone	Telephone Expense	39.33
KC Electric Association	Electricity	802.85
Denver Winpump	Finance Charge	5.94
Farm Gas	Fuel	82.84
DPC, Industries	Chlorine Rental	70.00
Hugo Lumber & Hardware	Supplies	28.98
Black Hills Energy	Natural Gas	30.97
Dana Kepner	Annual Trimble Fee	750.00

June 12, 2017

Page 4

Susan Mathill	Water Meter Deposit Refund	85.00
Patricia Johnson	Health Savings Account	562.50
Clayton Hale	Health Savings Account	283.30
Clayton Hale	Salary	2568.57
Patricia Johnson	Salary	2070.42
Town of Hugo Payroll Fund	Payroll Withholdings	1451.00
Colorado Dept. of Revenue	State Withholdings	189.00
CCOERA	Retirement	360.00
Colorado Dept. of Public Health	Water Sample Fee	20.00

SEWER FUND

Anthem Blue Cross & Blue Shield	Premiums	872.59
Tom Jones	Audit	700.00
Black Hills Energy	Natural Gas	12.66
KC Electric Association	Electricity	232.66
Farm Gas	Fuel	43.59
Hugo Lumber & Hardware	Supplies	64.31
Dana Kepner	Annual Trimble Fee	750.00
Kenny Stroud	Health Savings Account	562.50
Wagner Equipment Company	Supplies	107.46
Kenny Stroud	Salary	2032.75
Damon Gossett	Salary	1468.46
Town of Hugo Payroll Fund	Payroll Withholdings	952.58
Colorado Dept. of Revenue	State Withholdings	126.00
CCOERA	Retirement	150.00

TRASH FUND

Anthem Blue Cross & Blue Shield	Premiums	814.11
Lincoln County Treasurer	Landfill Fees	780.00
Tom Jones	Audit	500.00
Farm Gas	Fuel	300.97
Randy Trainer	Health Savings Account	283.30
Randy Trainer	Salary	2204.77
Town of Hugo Payroll Fund	Payroll Withholdings	770.00
Colorado Dept. of Revenue	State Withholding	108.00
CCOERA	Retirement	180.00
Aflac	Premium	56.73

STREET LIGHT FUND

KC Electric Association	Street Lights	1212.20
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CONSERVATION TRUST FUND

Chase Card Services	Pool Paint	213.14
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SALES AND USE TAX FUND

Martin Marietta Materials	Chip Rock	3328.56
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The next regularly scheduled meeting of the Board of Trustees will be Monday, July 10, 2017, commencing at 7:00 P.M. in the Board Room of the Hugo Municipal Building.

June 12, 2017
Page 5

There being no further business to come before the Board, a motion was made by Trustee Johnson and a second was made by Trustee Constance to adjourn the meeting. THE MOTION CARRIED UNANIMOUSLY.

Tom Lee/ Mayor

ATTEST:

Maria Nestor/ Town Clerk