

Hugo, Colorado
April 10, 2017

The regular monthly meeting of the Board of Trustees, Town of Hugo, was called to order on April 10, 2017 at 7:00 P.M. in the Board Room of the Hugo Municipal Building by Mayor Tom Lee. The Pledge of Allegiance to the United States Flag was recited in unison. The following Trustees answered roll call: Trustee Monroe; Trustee Constance; Trustee Dobbs; and Trustee Thelen. Trustees Johnson and Bandy were not present for this meeting. Mayor Lee declared that there was a quorum of the Board present for the transaction of business.

Staff members present at the meeting were: Town Clerk, Maria Nestor; Chief Marshal, Jesse Schier; and Public Works Director, Clayton Hall. Town Attorney, Stan Kimble was not present at this meeting.

Guests present at the meeting were: Troy McCue, James Russell, Jeannie Kinnaman, Gillian Minick, and Will Bublitz representing the Eastern Colorado Plainsman.

A motion was made by Trustee Thelen and a second was made by Trustee Dobbs to approve the agenda as presented. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Dobbs and a second was made by Trustee Monroe to approve the March 13, 2017 minutes with a correction. THE MOTION CARRIED UNANIMOUSLY.

Troy McCue addressed the Board, handed out his monthly report, and introduced his vista volunteer, James Russell. In Hugo Mr. McCue had seven business retention visits; will be participating again in strategic planning for the hospital; told the Board that the Hugo Inn was the newest addition to the investor list. In regards to the hotel feasibility study, the Town will need to sign a Memorandum of Understanding and students may begin working on the study mid to late May, 2017. A meeting with the Board, Troy and James was scheduled for April 25, 2017 at 6:00 PM to begin discussing some goals for the Town.

Public Works Director, Clayton Hale reported to the Board that the Public Works Committee met on March 15, 2017. They discussed hiring four lifeguards for the swimming pool and two employees for the public works department. He also asked the committee to recommend to the Board a \$50.00 per month pay raise for Kenny Stroud who has upgraded his education and now has his certification for small systems water. Also discussed was repairing the broken curb and gutter on main street and doing it as a cost sharing plan like other curb and gutter has been done in the past. The public works department will also be chip sealing and overlaying some roads this summer. Continuing with his Public Works Director's report, Clayton told the Board that a pump went out on a lift station but it now has been replaced and some new wiring had been done on it; they are still working on putting in the flow meter; some trees have been removed in Hugo; they will start work on the swimming pool in May; would like the committee to look at raising the price of selling bulk water to consumers. A motion was made by Trustee Constance and a second was made by Trustee Dobbs to give Kenny Stroud a \$50.00 a month raise. THE MOTION CARRIED UNANIMOUSLY.

A motion was made by Trustee Monroe and a second was made by Trustee Thelen to hire Nick Marcotte working under the company Element Engineering, to continue the work on our sewer lagoons. THE MOTION CARRIED UNANIMOUSLY.

An Administrative Committee meeting was scheduled for Tuesday, April 25, 2017 at 7:00 pm.

Clerk Nestor reported that baseball notices, the ad for the leasing of the pasture land, and the ad for summer employment have been sent to the local newspaper. She checked with two different

April 10, 2017

Page 2

companies that codify ordinances and both said it would be about \$8,500.00 to \$9,500.00 to codify Hugo's ordinances. She reported that the Town was given \$12,389.47 by the Peoples Regional Clinic Inc. to be used toward a new water tower or water storage tank. She also signed an agreement with CDOT to do a traffic study at the school.

Chief Marshal Schier stated he had three applicants for the Deputy Marshal position and they all would be coming to Hugo to ride along with him within the next three weeks.

Trustee Dobbs asked if we needed to re visit the motion to pay half of the hotel feasibility study. It was determined we did not.

Trustee Thelen asked Marshal Schier if anything had been done yet with speed sign at the East end of the Town. Marshal Schier and Clayton Hale said they will work on getting it up to see if it still works.

Mayor Lee reported that he attended a CIRSA meeting and they said rates for 2018 will not increase.

In unfinished business, Clerk Nestor reported that the house at 513 3rd Avenue, Hugo did have asbestos and it would need to be removed if the Board wants to tear the house down. Trustee Dobbs asked to get bids on the abatement of the asbestos. Clerk Nestor told the Board there was a full report if they wanted to read through it. The Board briefly discussed the Town Hall meeting that will be held on April 24, 2017.

Trustee Dobbs asked Chief Marshal Schier if he had talked to a landowner about removing houses on the landowner's property. Marshal Schier reported that letters had been written, sent, and the landowner was given until May 31, 2017 to comply.

Trustee Thelen made a motion and Trustee Dobbs made a second to pay the list of bills presented to the Board, and pay any additional bills not on the list upon approval of the Treasurer and Mayor. **THE MOTION CARRIED UNANIMOUSLY.**

GENERAL FUND

Chase Card Services	Card Charges	570.85
R2 Analytical	ACM Inspection & Report	730.00
Eastern Colorado Plainsman	Publication	10.20
Anthem Blue Cross & Blue Shield	Premiums	2850.36
The Hartford Insurance	Baseball Insurance	340.00
Black Hills Energy	Natural Gas	313.10
KC Electric Association	Electricity	549.52
Stan Kimble	Attorney Fees	640.74
Colorado State Treasurer	Unemployment Tax	220.50
Eastern Slope Rural Telephone	Telephone Services	269.55
Osborne's Supermarket	Supplies	53.96
Hugo Lumber & Hardware	Supplies/Materials	1783.94
Vern's TV-TD Works	Balance on Baseball Shirts	12.38
Witt Boy's NAPA	Parts	27.15
Parmer's Automotive	Repairs	18.90
Farm Gas, Inc.	Fuel	287.31
Nestor Carpentry, LLC	Work at Hedlund House Museum	1200.00
Sunrise Environmental	Weed Blast	194.28
Valcrete, Inc.	Cement at Hedlund House Museum	592.00
Tom Lee	Mayor Expense Reimb.	20.00
Kristie Constance	Trustee Expense Reimb.	10.00
John Thelen	Trustee Expense Reimb.	10.00

April 10, 2017

Page 3

Tony Bandy	Trustee Expense Reimb.	10.00
Richard Johnson	Trustee Expense Reimb.	10.00
Lucy Monroe	Trustee Expense Reimb.	10.00
David Dobbs	Trustee Expense Reimb.	10.00
Pinnacle Assurance	Premiums	897.00
Union Pacific Railroad	Park Lease Renewal	250.00
R.S. Technologies, Inc	Data Support Renewal	500.00
Nestor Carpentry, LLC	Work on Hedlund House Museum	300.00
Verizon Wireless	Telephone Service	138.47
Jesse Schier	Health Savings Account	562.50
Maria Nestor	Health Savings Account	562.50
Casey Thelen	Health Savings Account	283.30
Valcrete, Inc.	Cement at Hedlund House Museum	222.00
Casey Thelen	Salary	2394.85
Vicki Moore	Salary	507.92
Maria Nestor	Salary	2565.27
Jesse Schier	Salary	2412.96
Town of Hugo Payroll Fund	Payroll Withholdings	1975.09
Colorado Dept. of Revenue	State Withholdings	318.00
CCOERA	Retirement	603.60
Aflac	Premiums	97.30
CCOERA	Retirement	50.00
Town of Hugo Payroll Fund	FPPA	709.03
Family Support Registry	Support	200.00

WATER FUND

Chase Card Services	Card Charges	19.31
Anthem Blue Cross & Blue Shield	Premiums	1196.88
Black Hills Energy	Natural Gas	39.23
KC Electric Association	Electricity	674.43
Leo's Electrical Services	Electrical Service	108.00
Eastern Slope Rural Telephone	Telephone Service	37.18
Witt Boy's NAPA	Parts	31.98
Farm Gas, Inc.	Fuel	129.22
DPC Industries	Chlorine	190.41
Sandra Seres	Water Deposit Refund	85.00
Sylvia Vick	Water Deposit Refund	85.00
Colorado Dept. of Public Health	March Environmental Fee	31.50
Dana Kepner Company	Water Parts	145.71
Colorado Dept. of Public Health	Water Sample Fee	20.00
Patricia Johnson	Health Savings Account	562.50
Clayton Hale	Health Savings Account	283.30
Clayton Hale	Salary	2568.57
Patricia Johnson	Salary	2070.42
Town of Hugo Payroll Fund	Payroll Withholdings	1451.00
Colorado Dept. of Revenue	State Withholdings	189.00
CCOERA	Retirement	360.00

SEWER FUND

Anthem Blue Cross & Blue Shield	Premiums	872.59
Black Hills Energy	Natural Gas	12.06
KC Electric Association	Electricity	240.54
Witt Boy's NAPA	Parts	17.49
Denver Winpump Company	Pump & Float	178.74

April 10, 2017

Page 4

Automation Services	Sewer Automation	2560.00
Kenny Stroud	Health Savings Account	562.50
Kenny Stroud	Salary	2032.75
Town of Hugo Payroll Fund	Payroll Withholdings	518.50
Colorado Dept. of Revenue	State Withholdings	65.00
CCOERA	Retirement	150.00

TRASH FUND

SE & EC Recycling	Recycling	368.73
Anthem Blue Cross & Blue Shield	Premiums	814.11
Farm Gas, Inc.	Fuel	284.48
Lincoln County Treasurer	Landfill Fees	780.00
Randy Trainer	Health Savings Account	283.30
Randy Trainer	Salary	2204.77
Town of Hugo Payroll Fund	Payroll Withholdings	770.00
Colorado Dept. of Revenue	State Withholdings	108.00
CCOERA	Retirement	180.00
Aflac	Premium	56.73

STREET LIGHT FUND

KC Electric Association	Street Lights	1212.20
-------------------------	---------------	---------

CONSERVATION TRUST FUND

Witt Boy's NAPA	Pressure Washer for Pool	250.00
Sunrise Environmental	Weed Blast for Pool	140.00

As an unscheduled guest, Gillian Minick on behalf of herself and Nyles, thanked the Marshals Office and the Lincoln County Sheriff Department for patrolling Main Street (Highway 40/287). She stated the speed on Main Street is very bad and when law enforcement is out on the highway it seems to make vehicles traveling through Hugo slow down.

The next regularly scheduled meeting of the Board of Trustees will be Monday, May 8, 2017, commencing at 7:00 P.M. in the Board Room of the Hugo Municipal Building.

There being no further business to come before the Board, a motion was made by Trustee Monroe and a second was made by Trustee Constance to adjourn the meeting. THE MOTION CARRIED UNANIMOUSLY.

Tom Lee/ Mayor

ATTEST:

Maria Nestor/ Town Clerk

